

73969 (R)

DATE: January 14, 2020

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to:

- a) amend an agreement with Family Service Society of Yonkers in order to exercise its first renewal option under the Agreement to provide Guardianship and Support Services Guardianship for incapacitated individuals 60 years and older residing in Westchester County under Article 81 of the New York State Mental Hygiene Law, in an amount not-to-exceed \$57,577 in County tax dollars, for the program period January 1, 2020 through December 31, 2020, and
- b) include a questionnaire entitled Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans required by the County.

By resolution approved March 7, 2019 (the "March 7th Resolution") your Honorable Board, authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an Agreement (the "Agreement") with Family Service Society of Yonkers ("FSSY") also (the "Contractor"), to provide Guardianship and Support Services Guardianship for incapacitated individuals 60 years and older residing in Westchester County under Article 81 of the New York State Mental Hygiene Law (the "Program") in an amount not-to-exceed \$55,900 in County tax dollars, payable at the agreed upon unit-cost for actual services provided for the program period January 1, 2019 through December 31, 2019. The March 7th Resolution also authorized that the County at its sole option may extend the term of the Agreement with the Contractor for up to four (4) additional one-year periods, at the same unit cost; however, noting that funding may vary from year to year, which would impact the not to exceed amount of the contract, subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

The County now seeks authority from your Honorable Board to amend the Agreement with the Contractor in order to exercise its first renewal option (the "First Renewal") under the Agreement to provide the Program, for the program period commencing on January 1, 2020 and continuing through December 31, 2020. Funding for the First Renewal shall be for an amount not to exceed \$57,577 in County Tax Dollars.

The County also respectfully requests authority to further amend the Agreement to incorporate a questionnaire entitled Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans as required by the County.

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

For the 2019 program year, 2,034 combined units of services was provided to 76 unduplicated clients.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/13/2019 - JOAN COCCARDI, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend its agreement (the "Agreement") with Family Service Society of Yonkers in order to exercise its first of four (4) renewal options under the Agreement to provide Guardianship and Support Services Guardianship for incapacitated individuals 60 years and older residing in Westchester County under Article 81 of the New York State Mental Hygiene Law (the "Program") for the program period commencing on January 1, 2020 and continuing through December 31, 2020, in an amount not-to-exceed \$57,577 in County tax dollars, payable at the agreed upon unit cost for actual services provided, and be it further

RESOLVED that the Agreement is further amended to incorporate a questionnaire entitled Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans as required by the County; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement, as previously amended, shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement: \$55,900
 First Amendment: \$57,277
 Total: \$113,177

Account to be	Fund	Dept	Major Program, Program & Phase Or Unit or Org	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	686V	4380	T686	\$57,577
Budget Funding Year(s) (must match resolution)	2020		Start Date	1/1/20	End Date	12/31/20
Funding Source	Tax Dollars		<u>\$57,577</u>			
	State Aid		<u>\$ 0</u>			
<u>\$57,577</u> (must match resolution)	Federal Aid		<u>\$ 0</u>			

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/23/2020 - JOAN COCCIARDI, SECRETARY