

73961 (R)

DATE: January 13, 2020

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to enter into an agreement with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners to provide Volunteer Recruitment and Recognition services in an amount not to exceed \$25,750 in County funds to be paid pursuant to an approved budget for the program period commencing on January 1, 2020 and continuing through December 31, 2020.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Volunteer Recruitment and Recognition services (the "Program") in an amount not to exceed \$25,750 in County funds to be paid pursuant to an approved budget, for the program period commencing on January 1, 2020 and continuing through December 31, 2020, with the County having the sole option to renew the Agreement with the Contractor for up to four (4) additional one-year periods, subject to the prior approval of your Honorable Board.

The proposed Agreement will serve a public purpose by recruiting seniors and placing them in various volunteer opportunities that meet critical community needs, thereby improving the community and quality of life.

The goals and objectives of the proposed Agreement are to assist communities in developing services to enable older persons to increase their socialization and quality of life. Establishing a volunteer recruitment program that matches the needs of organizations with eligible volunteers will help reach that goal. Volunteer recognition will help to encourage senior participation in volunteer efforts by acknowledging the value of their work that enhances the quality of their life.

The goals and objectives of the Agreement are in the County's best interests regarding fiscal responsibility as the services allow seniors to remain engaged and active in the

community, thus decreasing incidents of premature institutionalization, and thereby saving County expenditures for the cost of same.

The goals and objectives will be tracked and monitored through monthly reporting activities submitted by the Contractor and by the Department through onsite reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/13/2020 - DAN COCCARDI, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Volunteer Recruitment and Recognition services (the "Program") in an amount not to exceed \$25,750 in County funds, to be paid pursuant to an approved budget, for the program period commencing on January 1, 2020 and continuing through December 31, 2020; and be it further

RESOLVED, that the County, at its sole option, may renew the Agreement with the Contractor for up to four (4) additional one-year periods, subject to the prior approval of the Westchester County Board of Acquisition & Contract; and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amount and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/13/2020 JOAN COCCIARDI, SECRETARY

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686V	4380	T686	\$25,750
Budget Funding Year(s) (must match resolution)	<u>2020</u>		Start Date	<u>1/1/20</u>	End Date	<u>12/31/20</u>
Funding Source		Tax Dollars	\$25,750	_____		
		State Aid	\$0	_____		
		Federal Aid	\$0	_____		
<u>\$25,750</u> (must match resolution)						