

OnBase # 73917

To: Honorable Members  
Board of Acquisition and Contract

From: Mary Mahon  
Commissioner of Human Resources

Date: January 10, 2020

Re: REQUEST AUTHORITY TO AMEND A RESOLUTION APPROVED ON NOVEMBER 21, 2019, WHICH AUTHORIZED THE COUNTY OF WESTCHESTER TO ENTER INTO A PERMIT AGREEMENT WITH THE WHITE PLAINS CITY SCHOOL DISTRICT FOR THE COUNTY TO USE ITS PREMISES AND FACILITIES IN ORDER TO CONDUCT CIVIL SERVICE EXAMINATIONS, FOR THE PERIOD COMMENCING JANUARY 1, 2020 AND TERMINATING DECEMBER 31, 2021, IN AN AMOUNT NOT TO EXCEED \$100,000, IN ORDER TO REVISE THE HOURLY RATES.

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By resolution approved on November 21, 2019 ("2019 Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Human Resources (the "Department"), to enter into a permit agreement with the White Plains City School District (the "School District") to use the School District's premises and facilities during the calendar years 2020 and 2021 to conduct civil service examinations (the "Agreement"), for a term commencing January 1, 2020 and terminating on December 31, 2021, for a not to exceed amount of One Hundred Thousand (\$100,000.00) Dollars, subject to appropriation, payable at the rate of \$15/hour per room, plus \$65/hour per custodian (two custodians required). The Agreement has not been executed.

The Department has recently learned that the rates set forth by the Board of Education of the School District are \$18/hour per room and plus \$64/hour per custodian.

Authority is now requested from your Honorable Board to amend the 2019 Resolution to revise the hourly rates from \$15/hour per room to \$18/hour per room and from \$65/hour per custodian to \$64/hour per custodian.

Except as set forth herein, all other terms and conditions of the 2019 Resolution shall remain in full force and effect.

Accordingly, I recommend and urge your Honorable Board's approval of the annexed Resolution.

MJM/KAM/CMC  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/16/2020 - LISA MRIJAJ, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of Human Resources, be it hereby

**RESOLVED**, that the County of Westchester ("County") is authorized to amend the resolution adopted on November 21, 2019 ("2019 Resolution"), which authorized the County to enter into a permit agreement ("Agreement") with the White Plains City School District (the "School District") to use the School District's premises and facilities during the calendar years 2020 and 2021 to conduct civil service examinations, for a term commencing January 1, 2020 and terminating on December 31, 2021, for a not to exceed amount of One Hundred Thousand (\$100,000.00) Dollars, subject to appropriation, payable at the rate of \$15/hour per room, plus \$65/hour per custodian (two custodians required), in order to change the hourly rates from \$15/hour per room to \$18/hour per room, and from \$65/hour per custodian to \$64/hour per custodian; and be it further

**RESOLVED**, that all other terms and conditions of the 2019 Resolution shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Amount to be Charged/Credited

Account to be Charged/Credited	Fund	Agency	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
2020	101	12	6010	4909		\$50,000
2021	101	12	6010	4909		\$50,000

Budget Funding Year(s) 2020-2021 Start Date 01/01/20 End Date 12/31/21  
 (must match resolution)

Funding Source Tax Dollars \$100,000

State Aid \_\_\_\_\_

\$ 100,000 Federal Aid \_\_\_\_\_

(must match resolution) Other \_\_\_\_\_