

December 26, 2019

73696

TO: Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

SUBJECT: Authority to amend the Terminal Use Agreement with all commercial airlines operating, or seeking to operate, at the Westchester County Airport, in order to exercise the second and final five-year renewal option for the term from January 1, 2020 through December 31, 2024.

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On September 23, 2004, your Honorable Board authorized the County to enter into an agreement (the "Terminal Use Agreement") with all commercial airlines operating, or seeking to operate, at the Westchester County Airport for a term expiring on December 31, 2014, with the County having the option to renew the Agreement for two five-year periods.

On December 4, 2014, your Honorable Board authorized the County to amend the Terminal Use Agreement in order to exercise the first five-year renewal option for the term from January 1, 2015 through December 31, 2019.

The Terminal Use Agreement includes: (1) a requirement that each airline abides by the provisions of Section 712.462 of the laws of Westchester County; (2) a requirement that each airline abides by the Technical Specifications and Procedural Requirements imposed by the Airport Manager; (3) the permitted uses of space within the Airport Terminal by airlines and the applicable fees; and (4) a description of the ground handling services provided by the County and the applicable fees. The Terminal Use Agreement has served the County and the airlines well in that it specifies the responsibilities of all parties, thus avoiding disputes and creating a more efficient airport environment. It is proposed that the Terminal Use Agreement be continued for the next five years.

Accordingly, the proposed Resolution would authorize the County to amend the Terminal Use Agreement to exercise the second and final five-year renewal option for the term from January 1, 2020 through December 31, 2024. All remaining terms and provisions will remain in effect.

The goal of this action is to ensure that the County is able to maintain control over the use of the airport facilities, including the aircraft ramp and terminal, for the next five years.

I recommend approval of the annexed Resolution.

HJG/DLV/dv

