

73542

Date: December 19, 2019

To: Honorable Members of the Board of Acquisition and Contract

From: Kevin M. McGuire, Commissioner
Department of Social Services

Marguerite Beirne
Chief Information Officer

RE: **Authority to renew the contract with Asset Verification Services (“AVS”) for the second option period from January 1, 2020 through December 31, 2020 for the provision of bank clearances to ensure integrity in resource-based Department of Social Services cases in an amount not to exceed \$227,547.**

The County of Westchester (the “County”) issued a Request for Proposals (“RFP”) on September 8, 2017 for Asset Verification Services and, with the approval of your Honorable Board on March 1, 2018, an Agreement was entered into between the County and Accuity Asset Verification Services (“AVS”) for the term January 1, 2018 through December 31, 2018 in an amount not to exceed \$227,547 (the “Agreement”), with three one-year options for the County to renew upon the same price, terms and conditions. The agreement was subsequently executed.

By resolution approved on March 7, 2019, your Honorable Board authorized the County to exercise its first option to enter into an agreement with AVS, pursuant to which AVS will provide bank clearances to ensure integrity in resource-based Department of Social Services (“Department”) cases, for the period from January 1, 2019 through December 31, 2019, in an amount not to exceed \$227,547, payable at the rate of \$4.65 per report, for a total aggregate amount not to exceed of \$455,094 as established in the Agreement. The first option agreement was subsequently executed.

Authority is now respectfully requested for the County to exercise its second option to extend the Agreement for an additional one year period from January 1, 2020 through December 31, 2020, in an amount not to exceed \$227,547, payable at the rate of \$4.65 per report, for a new total aggregate amount not to exceed of \$682,641 as established in the Agreement.

The services to be provided pursuant to the proposed agreement will aid in uncovering fraud in resource-based cases and will expedite the bank clearance process for those eligible for Department services. The proposed agreement will continue to provide automated efficiency to the workflow associated with processing the information required for the County to make a

financial determination of eligibility. All other terms and conditions of the Agreement shall remain in full force and effect.

I recommend for your favorable consideration the annexed proposed Resolution.

KMM/MB/di

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/23/2020 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services and the Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester (“the County”) is hereby authorized to renew the contract with Asset Verification Services (“AVS”) for the second option period, pursuant to which AVS will provide bank clearances to ensure integrity in resource-based Department of Social Services (“Department”) cases, for the period from January 1, 2020 through December 31, 2020, in an amount not to exceed \$227,547, for a total aggregate amount not to exceed of \$682,641; and be it further

RESOLVED, that all other terms and conditions of the original agreement with AVS shall remain in full force and effect; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized and empowered to execute all documents and to take all action necessary to accomplish the purposes hereof.

Original Agreement	\$227,547
First Option	227,547
Second Option	227,547
TOTAL	\$682,641

Account to be Charged/ credited	Year	Fund	Dept.	Major Program Program & Phase Or Unit	Object/ Sub Object	Trust Account	Activity	Dollars
	2020	101	22	8900	5650	N/A	N/A	\$ 227,547

Budget Funding Year(s): 2020 Start Date 1/1/2020 End Date 12/31/2020

\$ 227,547
(Must match resolution)

Tax Dollars	0%
State Aid	50%
Federal Aid	50%
Other	N/A