



Department of Emergency Services

Memorandum

73441

Date: December 2, 2019

To: The Honorable Board of Acquisition and Contract

From: John Cullen  
Commissioner of Emergency Services

Re: **Resolution authorizing an Agreement with Doron Precision Systems, Inc. for the provision of preventative maintenance services for a Fire Truck Driving Simulator for a two year (2) year term commencing retroactive to August 1, 2019 and continuing through July 31, 2021, for a total contract amount not to exceed \$13,630**

Authority is hereby requested from your Honorable Board for the County of Westchester (the "County"), acting by and through the Department of Emergency Services (the "Department"), to enter into an agreement with Doron Precision Systems, Inc. ("Doron"), pursuant to which Doron will provide regular maintenance and emergency services for the Department's Fire Truck Driving Simulator for a two (2) year term commencing retroactive to August 1, 2019 and continuing through July 31, 2021. In consideration for services rendered, the County will pay Doron a total amount not-to-exceed \$13,630, payable in advance at the rate of \$6,815 per year.

This contract will serve a public purpose by ensuring that the County's Fire Truck Simulator remains in proper working order, thus maintaining continuity of training.

After careful and diligent investigation, I have determined that there are no other vendors that can provide this service. Accordingly, my recommendation is that the subject procurement qualifies as a sole-source procurement pursuant to Section 9 of the Westchester County Procurement Policy. This Agreement is also exempt from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the services are only available from a single source (See 2 CFR § 200.320 (f)(1)).

I believe it is in the best interest of the County to enter into the within described agreement. Accordingly, I recommend that your Honorable Board approve the annexed proposed Resolution.

JC/LL/jpg  
Attachment

## RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

**RESOLVED**, that the County of Westchester (“County”) acting by and through its Department of Emergency Services (the “Department”), is authorized to enter into an agreement with Doron Precision Systems, Inc. (“Doron”), pursuant to which Doron will provide regular maintenance and emergency services for the Department’s Fire Truck Driving Simulator for a two (2) year term commencing retroactive to August 1, 2019 and continuing through July 31, 2021 (the “Agreement”); and be it further

**RESOLVED**, that in consideration for services rendered, the County will pay Doron a total amount not-to-exceed \$13,630, payable in advance at the rate of \$6,815 per year; and be it further

**RESOLVED**, that as Doron is the sole provider of this service, the subject procurement qualifies as a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy; and be it further

**RESOLVED**, that this Agreement is also exempt from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the services are only available from a single source (See 2 CFR § 200.320 (f)(1)); and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be  
Charged/Credited

| Fund | Dept | Major Program,<br>Program & Phase<br>Or Unit | Object/ Sub-<br>Object | Trust<br>Account | Dollars     |
|------|------|--|------------------------|------------------|-------------|
| 263  | 20   | 390T   | 4380                   | T390             | \$13,630.00 |
|      |      |  |                        |                  |             |
|      |      |  |                        |                  |             |
|      |      |  |                        |                  |             |

Budget Funding Year(s) 2019-2021 Start Date 8/1/2019 End Date: 7/31/2021  
(must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

\$13,630  
(must match resolution)

State Aid \_\_\_\_\_  
Federal Aid \$13,630 \_\_\_\_\_  
Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/16/2020 - LISA MRIJAJ, SECRETARY