

George Latimer
County Executive

Department of Probation
Rocco A. Pozzi
Commissioner

73395

Date: December 17, 2019

To: The Honorable Board of Acquisition and Contract

From: Rocco A. Pozzi
Commissioner, Department of Probation

Re: Resolution authorizing the County of Westchester ("County") to enter into an agreement with Premier Metropolitan Polygraph commencing on January 1, 2020 and ending December 31, 2020 for the provision of polygraph services to the Department of Probation in an amount not-to exceed \$71,613.00.

In accordance with the County's Procurement Policy, the County, acting by and through its Department of Probation ("Department") solicited proposals via a Request for Proposal ("RFP") resulting in two proposals for the contract as follows: DCA Consulting Services LLC and Premier Metropolitan Polygraph. The proposal submitted by Premier Metropolitan Polygraph has been determined to best meet the evaluation criteria set forth in the RFP which included appropriate training in general polygraph testing, training in Post-Conviction Sex Offender Testing (PCSOT), experience in the field of polygraph testing with a special emphasis on PCSOT, availability of the examiner, fee structure, and submission of all required documents and complete proposal. Based on the review the Department recommends contracting with Premier Metropolitan Polygraph for these services as it would be in the best interests of the County. The objective of this contract is to provide an additional treatment and supervision tool in monitoring adult sex offenders. The Department will monitor the performance of Premier Metropolitan Polygraph to ensure compliance with the contract terms.

Approval of the attached resolution is respectfully requested.

RAP/DJJ
Attachment

Administrative Office

111 Dr. Martin Luther King Jr. Boulevard, 6th floor
White Plains, New York 10601

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RESOLUTION

Based upon a communication from the Commissioner of Probation, be it hereby

RESOLVED, that the County of Westchester ("County") is authorized to enter into a one year contract with Premier Metropolitan Polygraph to provide polygraph testing services commencing January 1, 2020 and ending December 31, 2020, in an amount not-to exceed \$71,613.00 pursuant to an approved budget; and be it further

RESOLVED that this Agreement is subject to County appropriations; and be it further

RESOLVED that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute the above agreement on behalf of the County of Westchester; and to take all other action necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	39	1000	4380		71,613

Budget Funding Year(s) 2020 Start Date 01/01/2020 End Date 12/31/2020
(must match resolution)

Funding Source Tax Dollars \$71,613.00
State Aid _____
\$ \$71,613.00 Federal Aid _____
(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACTS - 01/09/2020 - LISA MRIJAJ, SECRETARY