

73192

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: December 10, 2019

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with Smart Moving & Storage, Inc. for one two (2) year option period, thereby increasing the amount of the agreement by \$207,960.00 and extending the term of the agreement through June 30, 2022 (Contract No. 17-200)

By Resolution approved on June 8, 2017 (the "June 8th Resolution"), your Honorable Board awarded Contract No. 17-200 to Smart Moving & Storage, Inc. ("Smart Moving & Storage"). The June 8th Resolution authorized the County of Westchester (the "County") to enter into Contract No. 17-200 with Smart Moving & Storage, pursuant to which Smart Moving & Storage was to provide Moving Services, Various Locations, Westchester County, New York for the amount of \$311,940.00 for the period of July 1, 2017 through June 30, 2020, ("Contract No. 17-200" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the two (2) year renewal option and extend the termination date of the Agreement from June 30, 2020 to June 30, 2022; and 2) increase the amount of the Agreement by \$207,960.00 from an amount of \$311,940.00 to a new total amount not to exceed \$519,900.00.

All other terms and conditions of the June 8, 2017 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing efficient relocation of vital County services.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

RESOLUTION

CONTRACT NO. 17-200

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester (“County”) is authorized to enter into an amendment to Contract No. 17-200 with Smart Moving & Storage, Inc. 145 Saw Mill River Road, Yonkers, New York 10701, to provide Moving Services, Various Locations, Westchester County, New York (“Agreement”) in order to: 1) exercise its two (2) year renewal option and extend the termination date of the Agreement from June 30, 2020 to June 30, 2022; and 2) increase the amount of the Agreement by \$207,960.00 from an amount of \$311,940.00 to a new amount not to exceed \$519,900.00; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the June 8, 2017 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$311,940.00
This Amendment	<u>\$207,960.00</u>
TOTAL	\$519,900.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
			TO BE DETERMINED			\$ 51,990.00 (2020)
			TO BE DETERMINED			\$103,980.00 (2021)
			TO BE DETERMINED			\$ 51,990.00 (2022)

File Price Contract. Price to be paid by User Department

Budget Funding Year(s): 2020-2022 **Start Date:** July 1, 2020 **End Date:** June 30, 2022
(must match resolution)

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$207,960.00 **Federal Aid** _____
(must match resolution)

Other _____