

72909

November 26, 2019

TO: Board of Acquisition and Contract

FROM: Joseph K. Spano
Commissioner of Correction

RE: **Resolution authorizing the County Of Westchester to enter into an agreement with Public Safety Psychology, PLLC to provide psychological testing for correction officer candidates in an amount not to exceed \$41,000.00 commencing January 1, 2020 and expiring December 31, 2020 with options for the County to renew for up to four (4) additional one-year periods under the same terms and conditions.**

Authority is requested for the County of Westchester (the "County") to enter into an agreement with Public Safety Psychology, PLLC (the "Contractor") pursuant to which the Contractor will provide psychological testing for correction officer candidates, for which the County will pay the Contractor an amount not to exceed \$41,000.00 at a rate of \$325 per evaluation, for the period commencing January 1, 2020 and continuing through December 31, 2020, renewable at the County's option for up to four (4) additional one-year periods, on the same terms and conditions.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) viii of the Policy.

The goals and objectives of this agreement are to effectively and comprehensively screen potential correction officer candidates for psychological suitability prior to offering employment at the Westchester County Department of Correction (the "Department"). Through a multi-year contract, the Department will benefit from continuity with a vendor that will be familiar with the Department's expectations concerning its workforce.

The goals will be tracked by direct contact between the Special Investigations Unit and the vendor, spot checks of the screening process (i.e. ensuring that candidates are examined for the full duration of time required under the contract), firsthand review of all final reports and invoices generated by vendor by Special Assistant to Commissioner.

The public purpose is to ensure that the Department of Correction successfully screens all candidates in an effort to ensure that it is offering employment to individuals who are psychologically suited for working in a correctional setting.

Accordingly, approval of the attached resolution is most respectfully requested.

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Correction, is authorized to enter into an agreement with Public Safety Psychology PLLC (the “Contractor”), pursuant to which the Contractor will provide psychological testing for correction officer candidates, for which the County will pay the Contractor an amount not to exceed \$41,000.00 at a rate of \$325 per evaluation, for the period commencing January 1, 2020 and expiring December 31, 2020, renewable at the County’s option for up to four (4) additional one-year periods, on the same terms and conditions; and be it further

RESOLVED that this Agreement is subject to County appropriations; and be it further

RESOLVED that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	35	4380			\$41,000.00

Budget Funding Year(s) 2020 Start Date 1/1/2020 End Date 12/31/2020
 (must match resolution)

Funding Source Tax Dollars \$41,000.00
 State Aid _____
\$ 41,000.00 Federal Aid _____
 (must match resolution) Other _____