

**72486**

DATE: November 6, 2019

TO: Honorable Board of Acquisition and Contract

FROM: Norma Drummond  
Commissioner of Planning

SUBJECT: Resolution authorizing the County of Westchester to enter into a grant agreement with the Westchester Community Foundation to accept a grant to provide technical support for community-based organizations involved in the 2020 Census in an amount of \$50,000, for a term beginning on November 15, 2019 and ending on December 31, 2020.

Authority of your Honorable Board is requested for the County of Westchester (the "County") to enter into a grant agreement with the Westchester Community Foundation to accept a grant to provide technical support for community-based organizations involved in the 2020 Census in an amount not to exceed of \$50,000, pursuant to an approved budget, for a term beginning on November 15, 2019 and ending on December 31, 2020.

The County will receive the grant funds in exchange for coordinating programs and 2020 Census volunteers; executing performance assessment and goal-setting exercises; analyzing weekly data reports; and coordinating with local municipalities and their Complete Count committees.

The goal and objective of this agreement is to work to ensure that every county resident is counted in the upcoming 2020 Census. The County Executive has appointed members to a Complete Count Committee to coordinate outreach to residents through trusted community leaders. Planning Department staff are supporting this effort through technical assistance to the Committee and through participation in technical programs directly with the Census Bureau to ensure that Westchester's population is accurately counted, as population counts from the Decennial Census impact numerous state and federal funding formulas.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

I recommend approval of the attached Resolution.

NVD/ /DLV/cp  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/14/2019 - LISA MRIJAJ, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Planning, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is authorized enter into a grant agreement with the Westchester Community Foundation to accept a grant to provide technical support for community-based organizations involved in the 2020 Census in an amount of \$50,000 pursuant to an approved budget, for a term beginning on November 15, 2019 ending on December 31, 2020; and be it further

**RESOLVED**, that the County shall receive the grant funds in exchange for coordinating programs and census volunteers; executing performance assessment and goal-setting exercises; analyzing weekly data reports; and coordinating with local municipalities and their Complete Count committees; and it is further

**RESOLVED**, that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be  
Charged/Credited

Fund	Dept.	Major Program, Program & Phase or Unit	Object/Sub Object	Trust Account	Dollars
263	19	T17U	4380	T1017	\$50,000.00

Budget Funding Year(s) FY 2019 Start Date: November 15, 2019 End Date: December 31, 2020

Funding Source	Tax Dollars _____
	State Aid _____
<u>\$ 50,000.00</u>	Federal Aid _____
(must match resolution)	Other <u>\$50,000.00</u>