

**72377**

Date: October 18, 2019

To: The Honorable Board of Acquisition and Contract

From: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

Re: Authority to enter into an Affiliation Agreement with Priority Nutrition Care LLC., wherein a student will be referred to the County's Department of Senior Programs and Services "Nutrition Division" as a dietetic intern to fulfill a portion of its educational requirements for registration as a dietitian, for the period from January 1, 2020 through April 1, 2020.

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The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services, Nutrition Division (the "Department"), requests authority to enter into an Affiliation Agreement with Priority Nutrition Care LLC. ("Priority Nutrition"), pursuant to which a student from Priority Nutrition will be referred to the Department as a dietetic intern to fulfill a portion of its educational requirements for registration as a dietitian, for the period from January 1, 2020 through April 1, 2020 (the "Agreement"). There will be no monetary compensation paid to the County for its participation in this program.

The goals and objectives of the proposed Agreement are to provide the clinical experience necessary among the requirements for registration as a dietitian and to educate Priority Nutrition's student in a professional environment.

The goals and objectives are in the best interests of the County in terms of public health because this program will help train future dietitians whose services are needed to ensure that seniors in the County are receiving proper nutrition.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Department.

As the Agreement does not constitute a procurement of goods or services, the requirements of the County Procurement Policy do not apply.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

MC/CMC

**RESOLUTION**

Upon a communication from the Commissioner of the Westchester County Department of Senior Programs & Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Senior Programs & Services, Nutrition Division (the “Department”), is hereby authorized to enter into an Affiliation Agreement with Priority Nutrition Care LLC (“Priority Nutrition”) pursuant to which a student from Priority Nutrition will be referred to the Department as a dietetic intern to fulfill a portion of its educational requirements for registration as a dietitian, for the period from January 1, 2020 through April 1, 2020 (the “Agreement”); and be it further

**RESOLVED**, that there will be no monetary compensation paid to the County for its participation in this program; and be it further

**RESOLVED**, that the County Executive, or his duly authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s) \_\_\_ Start Date \_\_\_ End Date \_\_\_  
(must match resolution)

Funding Source            Tax Dollars \_\_\_\_\_  
                                  State Aid \_\_\_\_\_  
\$ \_\_\_\_\_            Federal Aid \_\_\_\_\_  
(must match resolution) Other \_\_\_\_\_