

72349

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** October 29, 2019

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. WCA 20001  
Street Sweeping Services  
Westchester County Airport  
Towns of Harrison and North Castle and Village of Rye Brook, New York

The Airport Special Revenue Fund contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to provide street sweeping services for parking lots and roadways at the Westchester County Airport. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

The services to be performed will benefit the health and safety of the traveling public by removing large areas of loose sand before they are windswept onto passengers from aircraft operations, passing vehicles, and high wind conditions at the Airport.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

**RESOLVED**, that the Commissioner of Public Works and Transportation be and he hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **WCA 20001**

Street Sweeping Services

Westchester County Airport

Towns of Harrison and North Castle and Village of Rye Brook, New York

and be it further

**RESOLVED**, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 5% of all work completed on an annual basis. Upon each annual anniversary, the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

**RESOLVED**, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

**RESOLVED**, that such advertisement shall appear in the following County newspaper(s):

**THE JOURNAL NEWS (Westchester-Putnam Edition)**

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380		

**Budget Funding Year(s):** 2020                      **Start Date:** \_\_\_\_\_                      **End Date:** \_\_\_\_\_  
(must match resolution)

**Funding Source:**                      **Tax Dollars** \_\_\_\_\_

**State Aid** \_\_\_\_\_

**\$** \_\_\_\_\_                      **Federal Aid** \_\_\_\_\_  
(must match resolution)

**Other** 100% Airport Special Revenue Fund