

**71998**

**DATE:** October 9, 2019

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority to enter into an agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the aggregate sum of \$38,774, comprised of \$15,714 in federal funds and \$23,060 in State funds under the Medicare Improvements for Patients and Providers Act to be used to provide Medicare information to seniors and caregiver groups for the program period commencing retroactive to September 30, 2018 through September 29, 2019.

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The County of Westchester (the "County"), acting by and through the Department of Senior Programs & Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with the New York State Office for the Aging ("NYSOFA") to enter into a grant agreement in the aggregate sum of \$38,774, comprised of \$15,714 in federal funds and \$23,060 in State funds under the Medicare Improvements for Patients and Providers Act ("MIPPA") to provide Medicare information to seniors, caregiver groups and professional case managers and social workers, who deal with these populations, for the program period commencing retroactive to September 30, 2018 through September 29, 2019. All of the grant allocation will be retained by the Department for Information Contact-Medicare & Medicaid Counseling.

The proposed Agreement will serve a public purpose by providing needed funding to educate and assist the elderly population within the County on Medicare and other important health insurance issues. Specifically this funding will be used to connect low income seniors with benefit programs to which they are entitled. For example, the Medicare Savings Plan is a program that will pay for low-income beneficiaries' Part B Premium on a monthly basis. These funds are used to screen, identify and assist with the application process those who are eligible for the Medicare Savings Plan program, as well as the Extra Help program, which designed to save seniors money.

The goals and objectives of the proposed Agreement are to provide outreach, education, empowerment, information, and advocacy for residents of Westchester County who are nearing or have recently reached 65 years of age, seniors aged 65 and up, the disabled, caregivers and the professional case managers and social workers who deal with these populations.

The goals and objectives of the proposed Agreement are in the best interests of the County with respect to public health because these grant funds will allow the Department to help Medicare beneficiaries enroll in benefit programs for which they are eligible and, therefore, help them save money that can be used to maintain their homes, purchase needed food, and obtain needed medications that their Medicare part D plans may, for a variety of reasons, not be providing.

The goals and objectives of the proposed Agreement will be tracked and monitored through review of responses to Department evaluation letters sent to individuals who have been assisted and through review of evaluation forms collected from attendees of group Medicare information sessions. An annual evaluation shall be conducted and monthly reports shall be submitted and reviewed to ensure goals are being met.

The provisions of the Westchester County Procurement Policy are not applicable as the proposed Agreement to accept grant funds does not constitute a procurement.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/21/2019 - [Signature] SECRETARY

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with the New York State Office for the Aging to accept a grant in the aggregate sum of \$38,774, comprised of \$15,714 in federal funds and \$23,060 in State funds under the Medicare Improvements for Patients and Providers Act to pay for personnel, maintenance and operations costs associated with providing Medicare information and assistance to Westchester County seniors, caregiver groups and professional case managers and social workers who deal with these populations, for the program period commencing retroactive to September 30, 2018 through September 29, 2019; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	962T	9854	T-962	\$38,774

Budget Funding Year(s) 2018-2019 Start Date 9/30/18 End Date 9/29/19  
(must match resolution)

Funding Source Tax Dollars \$0

State Aid \$23,060

\$38,774 Federal Aid \$15,714

(must match resolution)