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DATE: October 9, 2019

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to enter into an agreement with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners to provide Inter-generational Volunteer Management Program services under the Community Services for the Elderly Program for an aggregate amount not to exceed \$20,500, comprised of \$20,000 in State funds and \$500 in County tax dollars in County funds to be paid pursuant to an approved budget for the program period April 1, 2019 through March 31, 2020.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Inter-generational Volunteer Management Program services under the Community Services for the Elderly Program (the "Program"). Funding for Program period April 1, 2019 through March 31, 2020 will be in an aggregate amount not to exceed \$20,500, comprised of \$20,000 in State funds and \$500 in County tax dollars to be paid pursuant to an approved budget. The County at its sole option may renew the Agreement with the Contractor for up to four (4) additional one-year periods, subject to the prior approval of your Honorable Board.

The proposed Agreement will serve a public purpose by providing support services to volunteers who are recruited and placed in inter-generational work opportunities and placing them in various volunteer opportunities that meet critical community needs, thereby improving the community and quality of life.

The goals and objectives of the proposed Agreement are to assist communities in developing services to enable older persons to increase their socialization and quality of life. Establishing a volunteer recruitment program that matches the needs of organizations with eligible volunteers will help reach that goal. The Program will help to encourage senior participation in volunteer efforts by acknowledging the value of their work, make their community more viable and meet identified community needs.

The goals and objectives of the Agreement are in the County's best interests regarding fiscal responsibility as the services allow seniors to remain engaged and active in the community, thus decreasing incidents of premature institutionalization, and thereby saving County expenditures for the cost of same.

The goals and objectives will be tracked and monitored through monthly reporting activities submitted by the Contractor and by the Department through onsite reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/21/2019 - U.S. TRIAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to enter into an agreement (the "Agreement") with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Inter-generational Volunteer Management Program services under the Community Services for the Elderly Program (the "Program"). Funding for the program period commencing on April 1, 2019 through March 31, 2020 will be for an aggregate amount not to exceed \$20,500, comprised of \$20,000 in State funds and \$500 in County tax dollars, to be paid pursuant an approved budget; and be it further

RESOLVED, that County at its sole option may renew the Agreement with the Contractor for up to four (4) additional one-year periods, subject to the prior approval of the Westchester County Board of Acquisition & Contract; and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amount and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	047U	4380	T-047	\$20,000
	263	85	686U	4380	T-686	\$500
Budget Funding Year(s) (must match resolution)	<u>2019-2020</u>		Start Date	<u>4/1/19</u>	End Date	<u>03/31/20</u>
Funding Source	State Aid		<u>\$20,000</u>			
	County Tax		<u>\$500</u>			
<u>\$20,500</u> (must match resolution)	Dollars					

APPROVED BOARD OF ACQUISITION & CONTRACTS 11/21/2019 LISA MARIJAJ, SECRETARY