



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

71880

DATE: September 23, 2019

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner

SUBJECT: Authority to enter into an agreement with the Urban League of Westchester County, Inc. (the "Urban League") pursuant to which the Urban League will provide various workforce re-entry and job training services for soon-to-be-released incarcerated young adults ages 18-24 residing in the City of Mount Vernon for a term commencing on August 1, 2019 and continuing through July 31, 2022 for a total amount not-to-exceed \$480,000, payable pursuant to an approved budget.

Authority is hereby requested from your Honorable Board for the County of Westchester ("County"), acting by and through its Department of Social Services, Office of Workforce Development (the "Department"), on behalf of the Westchester Putnam Local Workforce Development Board, to enter into an agreement with the Urban League pursuant to which the Urban League will provide workforce re-entry and job training services for soon-to-be-released incarcerated young adults ages 18-24 residing in the City of Mount Vernon for the period from August 1, 2019 and continuing through July 31, 2022 (the "Program"). In consideration for services rendered, the Urban League will be paid a total aggregate amount not to exceed \$480,000.00, payable pursuant to an approved budget.

The Program will address the critical transition needs for soon-to-be released incarcerated adults 1) by providing workforce re-entry training and job services in a specialized American Job Center (WESTCHESTER CAREER CENTER) located in Westchester County Correctional Facility; 2) providing a continuum of job services by transitioning participants post-release to the community WESTCHESTER CAREER CENTER (either located within Westchester/Putnam counties or located within the

participants' home locations) and linking released inmates to comprehensive community wrap-around services, and 3) using an established network of business sector partners to provide work experience and job opportunities. focus on supporting and addressing the educational and employment barriers faced by young adults ages 18-24 currently and previously involved in the juvenile and/or criminal justice system, who reside in high-poverty and high-crime neighborhoods.

Funding for the Program is provided under a grant from the U.S. Department of Labor, Employment and Training Administration.

The Department has complied with sections 6 and 13 of the Westchester County Procurement Policy. On July 2, 2019, the Department issued an RFP seeking proposals from qualified entities to provide workforce re-entry and job training services for soon-to-be-released incarcerated young adults ages 18-24 residing in the City of Mount Vernon. The RFP was posted on the County and One Stop websites, was advertised in the Journal News and was emailed to various One Stop partners. Three (3) agencies submitted proposals in response to the RFP: Westhab, Inc., Career Team, LLC, and the Urban League.

Following a review of the proposals with reference to the evaluation criteria set forth in the RFP, the review committee recommended that the contract be awarded to the Urban League, as the Urban League received the highest rating from the review committee.

The Agreement will serve a **public purpose** by providing soon-to-be-released young adults with workforce re-entry training and job services to assist them in securing and retaining sustainable employment.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

KMM/RF/jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (“County”), acting by and through its Department of Social Services, Office of Workforce Development, on behalf of the Westchester Putnam Local Workforce Development Board, is hereby authorized to enter into an agreement with the Urban League of Westchester County, Inc. (the “Urban League”) pursuant to which the Urban League will provide various workforce re-entry and job training services for soon-to-be-released incarcerated young adults ages 18-24 residing in the City of Mount Vernon for a term commencing on August 1, 2019 and continuing through July 31, 2022 for a total amount not-to-exceed \$480,000, payable pursuant to an approved budget; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	T09U	7350	T1009	\$480,000

Budget Funding Year(s): **2019** Start Date: 08/01/2019 End Date: 07/31/2022
(must match resolution)

Funding Source

\$480,000

(must match resolution)

Tax Dollars: 0%

State Aid: 0%

Federal Aid: **100%**

Other: 0%