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TO: Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: September 25, 2019

SUBJECT: Authority to Enter into Agreement No. 19-929 in the matter of consulting services in support of the County's compliance with New York State Department of Environmental Conservation Consent Order Index No. CO-3-20180308-44 involving Westchester County Airport, for a term from July 1, 2019 to June 30, 2024, for an amount not to exceed \$110,000.00 payable pursuant to an approved budget and subject to budget appropriations, with the County's option to renew the agreement for an additional five years.

Consultant: WSP USA Inc.

Agreement Amount: \$110,000.00

Authority of your Honorable Board is requested for the County of Westchester (the "County") acting by and through its Department of Public Works and Transportation (the "Department") to enter into Agreement No. 19-929 (the "Agreement") with WSP USA Inc. (the "Consultant"), 4 Westchester Park Drive, Suite 175, White Plains, New York 10604, to provide consulting services in support of the County's compliance with New York State Department of Environmental Conservation ("NYSDEC") Consent Order Index No. CO-3-20180308-44 (the "Consent Order") involving Westchester County Airport (the "Airport"), for a term from July 1, 2019 to June 30, 2024, for an amount not to exceed \$110,000.00 payable pursuant to an approved budget and subject to budget appropriations. At the County's option, the Agreement may be renewed for an additional five years.

The Consent Order requires characterization of any contamination at the Airport and remedial work to address it. The services to be performed by the Consultant will include, but not be limited to: drilling supervision; groundwater, surface-water, sediment and soil sampling; monitoring, maintenance and sampling of the Hangar E-1 remediation system and associated wells; coordination and facilitation of laboratory analyses; Brownfields Program support (permitting, sampling, remediation oversight, reporting, meetings); records search and document review; data evaluation and report preparation support; work plan preparation support; Interim Remediation Plan implementation support; meeting attendance; project management; and other consulting services as directed by the Commissioner of the Department.

The Consultant has been instrumental in providing environmental testing for the County. The Consultant's experience and familiarity with the Airport makes it highly qualified to perform this important work.

Authority to exempt this Agreement from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3 (a) xxi thereof has been submitted to your Honorable Board in accordance with a separate resolution of even date herewith.

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Funding for the work to be done in the first year has been appropriated in the Airport's 2019 operating budget. Work in additional years will be conditioned on subsequent appropriations. All of the funding for this contract would come from the Airport Special Revenue Fund. There would be no impact on the tax levy or any liability to County general funds.

The objective of this project is to assist the County in satisfying its obligations under the Consent Order. This will ensure environmental compliance and promote the public health of the County's residents. The Department will track scheduling and accomplishments by the Consultant to ensure the successful completion of this project.

I recommend adoption of the attached proposed Resolution.

HJG/DLV/dlv

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/20/2019 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester (the “County”) acting by and through its Department of Public Works and Transportation (the “Department”) is authorized to enter into Agreement No. 19-929 (the “Agreement”) with the firm of WSP USA Inc. (the “Consultant”), 4 Westchester Park Drive, Suite 175, White Plains, New York 10604, to provide consulting services in support of the County’s compliance with New York State Department of Environmental Conservation Consent Order Index No. CO-3-20180308-44 involving Westchester County Airport, for a term from July 1, 2019 to June 30, 2024, for an amount not to exceed \$110,000.00 payable pursuant to an approved budget and subject to budget appropriations; and be it further

RESOLVED, that services to be performed by the Consultant shall include, but not be limited to: drilling supervision; groundwater, surface-water, sediment and soil sampling; monitoring, maintenance and sampling of the Hangar E-1 remediation system and associated wells; coordination and facilitation of laboratory analyses; Brownfields Program support (permitting, sampling, remediation oversight, reporting, meetings); records search and document review; data evaluation and report preparation support; work plan preparation support; Interim Remediation Plan implementation support; meeting attendance; project management; and other consulting services as directed by the Commissioner of the Department; and be it further

RESOLVED, that the term of the agreement is subject to renewal for an additional five years at the County’s option; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute any instruments and to take any actions reasonably necessary to implement this Resolution.

Agreement No. 19-929

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
2019	161	44	4110	4420	N/A	\$10,000.00
2020	161	44	4110	4420	N/A	\$30,000.00
2021	161	44	4110	4420	N/A	\$20,000.00
2022	161	44	4110	4420	N/A	\$20,000.00
2023	161	44	4110	4420	N/A	\$20,000.00
2024	161	44	4110	4420	N/A	\$10,000.00

Budget Funding Year(s): 2019-2024 Start Date: 07/01/2019 End Date: 06/30/2024
 (must match resolution)

Funding Source: Tax Dollars: _____

State Aid: _____

\$110,000.00 Federal Aid: _____

(must match resolution) Other: 100% Airport Special Revenue Fund