

**[71785]**

DATE: September 24, 2019

TO: Board of Acquisition and Contract

FROM: Michael Orth, MSW  
Commissioner, Department of Community Mental Health

SUBJECT: Authority to enter into an agreement with PEOPLE: Projects to Empower and Organize the Psychiatrically Labeled, Inc. (“People, Inc.”), whereby People, Inc. will manage a Crisis Stabilization Team which will provide pre-arrest alternative to incarceration care coordination services for individuals in White Plains and surrounding communities with mental health and substance use disorder needs, for a term commencing on October 1, 2019 and continuing through September 30, 2020 for an amount not-to-exceed \$444,353, payable pursuant to an approved budget, with of the County having the sole option to renew the agreement for up to two one-year periods.

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Authority is requested for the County of Westchester (the “County”), acting by and through its Department of Community Mental Health (the “Department”), to enter into an agreement (the “Agreement”) with PEOPLE: Projects to Empower and Organize the Psychiatrically Labeled, Inc. (“People, Inc.”), , whereby People, Inc., will manage a crisis stabilization team (“CST”) which will provide pre-arrest alternative to incarceration (“ATI”) care coordination services for individuals in White Plains and surrounding communities with mental health and substance use disorder needs (the “Services”), for a term commencing on October 1, 2019 and continuing through September 30, 2020 for an amount not-to-exceed \$444,353, payable pursuant to an approved budget, with of the County having the sole option to renew the agreement for up to two one-year periods. The Services to be provided by the CST will include: family support, peer support, and social worker/CASAC services, as well as the services of a part-time nurse practitioner.

The catchment area for the CST will include White Plains, as well as Scarsdale and Mamaroneck Town and Village, and most of the Town of Greenburgh. Upon becoming operational, the CST will liaise with law enforcement in each of these jurisdictions to initiate pre-arrest diversion as mental health and substance use disorder ATI, and will be available, 24/7/365 to local courts to assist with arrestees and arraignments for assessment and stabilization needs as part of the ATI.

It should be noted that the Department maintains a long-range plan to build a Crisis Stabilization Center (“CSC”) around, and in support of the CST, with the CST ultimately becoming self-sustaining as part of the CSC.

The CST will serve a public purpose by preventing the arrest and incarceration of people living with serious behavioral issues, by providing intervention, assistance and care coordination.

The Department has complied with sections 6 and 13 of the Westchester County Procurement Policy. On August 26, 2019, the Department issued request for proposals (“RFP”) from qualified agencies to provide the Services. The RFP was posted on the County website for RFPs and was also sent to the Department’s county-wide provider distribution list. Despite these efforts, the Department received only one (1) proposal in response to the RFP, which was submitted by People, Inc..

Although it submitted the only proposal, the Department nevertheless recommends that it would be in the best interests of the County to award the contract to People, Inc. because its proposal met all of the evaluation criteria set forth in the RFP and it has provided satisfactory performance to the County under previous contract for these services.

Accordingly, I most respectfully recommend the adoption of the attached Resolution.

MO/TP/JC  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 012019 - USA MPAJ SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with PEOPLE: Projects to Empower and Organize the Psychiatrically Labeled, Inc. ("People, Inc."), whereby People, Inc. will manage a crisis stabilization team which will provide pre-arrest alternative to incarceration care coordination services for individuals in White Plains and surrounding communities with mental health and substance use disorder needs, for a term commencing on October 1, 2019 and continuing through September 30, 2020 for an amount not-to-exceed \$444,353, payable pursuant to an approved budget, with of the County having the sole option to renew the agreement for up to two one-year periods; and be it further

**RESOLVED**, that the County shall retain the right, upon the occurrence of any release by the Governor of a proposed budget of the State of New York and/or the adoption of the State budget or any amendments thereto, and after the County has a reasonable period of time to conduct an analysis of the impacts of such budget(s) on County finances, to terminate the agreement authorized herein or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to People, Inc., then People, Inc. shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

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Account to be Charged/Credited

<b>Fund</b>	<b>Dept</b>	<b>Unit</b>	<b>Object/ Sub Object/</b>	<b>Trust Account</b>	<b>Activity</b>	<b>Dollars</b>
263	26	177U	4380	T177	4000	444,353
263	26	177U	9853	T177	4000	444,353

Budget Funding Year(s) 2019-2020 Start Date: October 1, 2019 End Date: September 30, 2020  
(must match resolution)

Funding Source: Tax Dollars: \_\_\_\_\_  
State Aid: \_\_\_\_\_  
Federal Aid: \$ 444,353 (pass through NYS OMH)  
Other: \_\_\_\_\_  
\$444,353  
(must match resolution)