



# Westchester Community College

State University of New York

71424

August 30, 2019

To: Board of Acquisition and Contract

From: Belinda S. Miles  
President

Re: Authority to enter into an Agreement between the Dormitory Authority of the State of New York (“DASNY”), the County of Westchester (the “County”) and SUNY Westchester Community College (the “College”) for the purpose of providing furniture and related design services for the lounge, dining area and culinary arts offices at the College in an amount not to exceed One Hundred Forty-Five Thousand (\$145,000.00) Dollars, of which Seventy Two Thousand Five Hundred Dollars is payable by the County to DASNY as the Sponsor share (WCC20).

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Authority is hereby requested to enter into an Agreement between the Dormitory Authority of the State of New York (“DASNY”), the County of Westchester (the “County”) and SUNY Westchester Community College (the “College”) for the purpose of providing furniture and related design services for the lounge, dining area and culinary arts offices at the College in an amount not to exceed One Hundred Forty-Five Thousand (\$145,000.00) Dollars, of which Seventy Two Thousand Five Hundred Dollars is payable by the County to DASNY as the Sponsor share. The County’s required 50% Sponsor share will be funded out of capital project WCC20. The College’s 50% share will be reimbursed by DASNY whose staff has recently confirmed that such funding is available for this project.

This is the first time that the College has required the approval of your Honorable Board for this type of project. Prior to this year, such projects with DASNY were done informally by email and the County share was transferred internally to the College to reimburse it after it paid such share to DASNY. Recently DASNY advised that it now requires written agreements in which the County as sponsor, must sign separately from the College and agree to pay the sponsor share directly to DASNY. Accordingly the College with the assistance of the County Attorney’s Office has briefed the County Commissioner of Finance, sought her input and provided her with both a draft and the final terms of the agreement. As such, the agreement now requires that DASNY provide the Commissioner of Finance with an invoice for payment of the

County share within 10 days of execution of the agreement. After receipt of such invoice, the College will prepare and sign the necessary payment forms to enable the Commissioner of Finance to make the County share payment to DASNY.

Since DASNY will be reimbursing the College for its 50% share of the cost of this project, I believe that it is in the best interest of the College, its faculty and students to enter into this agreement, and I therefore, recommend that you act favorably on the annexed proposed resolution.

BSM/jmr/jpi  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/03/2019 - LISA M. P. J. SECRETARY

**RESOLUTION**

Upon a communication from the President of Westchester Community College, be it hereby

**RESOLVED**, that the County of Westchester (the “County”) and SUNY Westchester Community College (the “College”) are hereby authorized to enter into an agreement with the Dormitory Authority of the State of New York (“DASNY”) for the purpose of providing furniture and related design services for the lounge, dining area and culinary arts offices at the College in an amount not to exceed One Hundred Forty-Five Thousand (\$145,000.00) Dollars, of which Seventy Two Thousand Five Hundred Dollars is payable by the County to DASNY as the Sponsor share. The County’s required 50% Sponsor share will be funded out of capital project WCC20. The College’s 50% share will be reimbursed by DASNY; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act	Dollars
381	31	WCC-20-00-C	6210-01	2010-108	\$72,500.00

Budget Funding Year(s) (must match resolution)      Start Date: Upon full execution      End Date: N/A

Funding Source:      Tax Dollars 100%      Contractor Federal I.D. No./ Social Security No.:

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_      Vendor No.:

(must match resolution)      Other \_\_\_\_\_      Encumbrance No.: \_\_\_\_\_