



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

71260

DATE: August 15, 2019

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner

SUBJECT: Authority to enter into an agreement with Westhab, Inc. pursuant to which Westhab, Inc. will administer the STRIVE® *Future Leaders Young Adult Initiative Reentry Project* for the period from January 1, 2019 through August 31, 2021 for a total aggregate amount not to exceed \$620,500.00 payable pursuant to an approved budget.

Authority is hereby requested from your Honorable Board for the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Development (the "Department"), on behalf of the Westchester Putnam Local Workforce Development Board (the "WDB"), to enter into an agreement with Westhab, Inc. ("Westhab") pursuant to which Westhab will administer the STRIVE® *Future Leaders Young Adult Initiative Reentry Project* (the "Program") for the period retroactive to January 1, 2019 through August 31, 2021. In consideration for services rendered, Westhab shall be paid a total aggregate amount not to exceed \$620,500.00 payable pursuant to an approved budget (the "Agreement").

The Program will focus on supporting and addressing the educational and employment barriers faced by young adults ages 18-24 currently and previously involved in the juvenile and/or criminal justice system, who reside in high-poverty and high-crime neighborhoods.

Funding for the Program is provided under a grant from the U.S. Department of Labor, Employment and Training Administration. STRIVE® is the prime recipient of the grant funds. The County, as a subrecipient of the grant, submitted a competitive proposal to STRIVE® and was awarded a portion of the funding to provide the Program services.

The subgrant agreement with STRIVE® was authorized by your Honorable Board by resolution approved on August 9, 2019.

The Department has complied with sections 6 and 13 of the Westchester County Procurement Policy. On September 1, 2018, the Department issued an RFP seeking proposals from public and private non-profit agencies to administer the Program. The RFP was posted on the County and One Stop websites, was advertised in the Journal News and was emailed to various One Stop partners. Despite these efforts, only two (2) agencies submitted proposals in response to the RFP; one from an agency called Greyston Foundation, Inc. (“Greyston”) and the other from Westhab.

Following a review of the proposals with reference to the evaluation criteria set forth in the RFP, the review committee recommended that the contract be awarded to Westhab since Westhab has staff already trained to deliver the STRIVE® services and is intimately familiar with the Program.

The Agreement will serve a **public purpose** by assisting adjudicated and at-risk youth complete their education and secure and retain sustainable employment.

The **goals and objectives** of the program are to place eligible youth, from various high crime, high poverty neighborhoods in Westchester County into a program to provide a suite of services centered around STRIVE’s Core Attitudinal and Job Readiness Training.

The **goals and objectives** of the Agreement are in the best interests of the County in terms of fiscal responsibility because the participating youth will receive case management, mentoring and restorative justice services to develop them economically and have a dramatic impact on their communities by reducing the impact on the criminal justice system where several of these youth have been involved.

The **goals and objectives** of the proposed agreement will be tracked and monitored by staff of the Department.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

KMM/AT/jpg

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Development, on behalf of the Westchester Putnam Local Workforce Development Board, is hereby authorized to enter into an agreement with Westhab, Inc. pursuant to which Westhab, Inc. will administer the STRIVE® *Future Leaders Young Adult Initiative Reentry Project* to support and address the educational and employment barriers faced by young adults ages 18-24 currently and previously involved in the juvenile and/or criminal justice system, who reside in high-poverty and high-crime neighborhoods in the county, for the period retroactive to January 1, 2019 through August 31, 2021 for a total aggregate amount not to exceed \$620,500.00, payable pursuant to an approved budget.

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	476T	7350	T476	\$620,500

Budget Funding Year(s): 2019 to 2021 Start Date: 1-1-2019 End Date: 8-31-2021
(must match resolution)

Funding Source

\$620,500
(must match resolution)

Tax Dollars: _____
State Aid: _____
Federal Aid: 100%
Other _____