



Westchester Community College

State University of New York

71179

TO: Board of Acquisition and Contract
FROM: Dr. Belinda S. Miles
President, Westchester Community College
DATE: August 15, 2019
SUBJECT: Resolution for Authority to Advertise
Contract No. WCC-19-638
Digital Photocopier Services
Five Year Term Commencing March 23, 2020
Westchester Community College
Valhalla, New York

The 2019/2020 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor and associated materials required for the preventative maintenance, inspection, and emergency services on all photocopy equipment at Westchester Community College.

RESOLUTION

Upon communication from the President of Westchester Community College, be it

RESOLVED, that the President of Westchester Community College be and he hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. WCC-19-638
For
DIGITAL PHOTOCOPY SERVICE
WESTCHESTER COMMUNITY COLLEGE
VALHALLA, NEW YORK

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance bond in an amount equal to 30% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Local Law No. 27-1997 of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further; and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (SOUTHERN EDITION)

Account to be
Charged/Credited

Year	Fund	Agency	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Bond Act	Dollars
	010		34	0250	4075		

Budget Funding Year(s) 2019/2020 Start Date 3/23/20 End Date 3/22/25
(must match resolution)

Funding Source: Tax Dollars: 24% Contractor Federal I.D. No./
Social Security No.: _____
State Aid: 28%
Federal Aid: _____ Vendor No.: _____
Other: 48% Encumbrance No.: _____