



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

71164

Date: August 12, 2019

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner of Social Services

Subject: Authority for the County of Westchester to amend a resolution approved by your Honorable Board on July 11, 2019 to amend an agreement with Caring for the Homeless of Peekskill, Inc. ("CHOP"), to operate a 24-hour adult shelter program for up to nineteen (19) homeless single males and females and an overnight warming site/drop-in center for up to ten (10) homeless single males/ females at Jan Peek House located in Peekskill, New York for the term from February 1, 2018 through January 31, 2019, in order to correct the name of the contractor

Through a resolution approved on March 1, 2018, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services ("DSS") to enter into an agreement with Caring for the Homeless of Peekskill, Inc. ("CHOP"), for the operation of a 24-hour adult shelter program for up to nineteen (19) homeless single males and females and an overnight warming site/drop-in center for up to ten (10) homeless single males/ females at a facility known as Jan Peek House located at 200 North Water Street, Peekskill, New York for the term from February 1, 2018 through January 31, 2019 in an amount not-to-exceed \$697,987 payable pursuant to an approved budget and subject to appropriation (the "Agreement"). The Agreement was subsequently executed (DSS302-18 dated May 15, 2018).

Through a resolution approved on July 11, 2019, (the "Resolution") your Honorable Board authorized the County, acting by and through the Department, to amend the Agreement to reimburse the contractor for additional expenses incurred in the amount of \$24,761 to keep the facility open for additional daytime operations, at the County's request, during the term of the Agreement. In the memorandum and resolution, we incorrectly stated that CHOP had changed its name to Caring for the Homeless and Hungry of Peekskill, Inc. ("CHHOP"). We have since been

advised that the corporate name has not changed, but the corporation is “doing business as” Caring for the Homeless and Hungry of Peekskill (“CHHOP”). The amendment to the Agreement has not yet been executed.

Accordingly, authority is being requested from your Honorable Board to amend the Resolution approved on July 11, 2019 to correct the name of the contractor from Caring for the Homeless and Hungry of Peekskill, Inc. to Caring for the Homeless of Peekskill, Inc.

Except for the amendment requested herein, all other terms and conditions of the Resolution approved on July 11, 2019 shall remain in full force and effect.

A resolution is annexed hereto, which I recommend for your favorable consideration.

KMM/PE/LAC

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/05/2019 USA MR/AS SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the Resolution approved by this Board on July 11, 2019 authorizing the County of Westchester (the “County”), acting by and through its Department of Social Services, to amend an agreement with Caring for the Homeless of Peekskill, Inc. (“CHOP”) to operate a 24-hour adult shelter program for up to nineteen (19) homeless single males and females and an overnight warming site/drop-in center for up to ten (10) homeless single males/females at Jan Peek House located in Peekskill, New York for the term from February 1, 2018 through January 31, 2019 to reimburse the contractor for the expenses incurred in the amount of \$24,761 to keep the facility open for additional daytime operations at the request of the County, during the agreement term by increasing the not-to-exceed amount by \$24,761 from an amount not-to-exceed \$697,987 to a new total amount not-to-exceed \$722,748 is hereby amended to correct the name of the contractor from Caring for the Homeless and Hungry of Peekskill, Inc. to Caring for the Homeless of Peekskill, Inc. d/b/a Caring for the Homeless and Hungry Peekskill, Inc.; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Resolution approved on July 11, 2019 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	-----	N/A

Budget Funding Year(s): N/A Start Date: N/A End Date: N/A
 (must match resolution)
 Funding Source: Tax Dollars: N/A
SNA State Aid: N/A
 (must match resolution) Federal Aid: N/A

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/05/2019 - LISA MRIJAJ, SECRETARY