

George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

70744

DATE: July 2, 2019

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$802,217 to be used to provide a Rapid Rehousing Program under HUD’s Continuum of Care Program and to enter into an Agreement with Westhab, Inc., in the amount of \$845,113, payable pursuant to an approved budget, to implement the Rapid Rehousing Program, for the period from September 1, 2019 through August 31, 2020.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$802,217 (the “Grant”) to be used to provide a Rapid Rehousing Program pursuant to HUD’s Continuum of Care Program (Grant No. NY1049L2T041801), for the period from September 1, 2019 through August 31, 2020.

Authority is further requested to enter into an Agreement with Westhab, Inc. (“Westhab”), pursuant to which Westhab will implement the Rapid Rehousing Program, called “New Start”, for the period from September 1, 2019 through August 31, 2020. In consideration for services to be rendered, the County will pay Westhab an amount not-to-exceed \$845,113, pursuant to an approved budget.

It should be noted that in addition to the Grant funds, the County will contribute \$70,000 in matching funds. The County will also retain \$27,104 of the Grant funds to cover administrative costs.

New Start, a Rapid Rehousing program, will provide a 24 month rent subsidy, as well as other services, to homeless participants who are employable, employed, or will have other income sources high enough to pay their own rent. At the end of the 24 months when the

subsidy ends, it is expected that the participants would have gained the necessary resources to live independently without a HUD subsidy.

The Department has complied with Sections 6 & 13 of the County Procurement Policy. On March 18, 2019, the Department issued an RFP seeking proposals from qualified individuals or agencies to provide the New Start Rapid Rehousing Program to eligible homeless individuals residing in Westchester County. The Department received four (4) proposals in response to the RFP. Following evaluation of the proposals with reference to the evaluation criteria set forth in the RFP, Westhab was selected as having achieved the highest ranking.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The proposed agreements will serve a **public purpose** by providing temporary housing and supportive services to homeless families, youth and victims of domestic violence.

The goals and objectives of the proposed agreements are to provide temporary housing to help homeless households avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreements will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/CW/jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development ("HUD") to accept a grant in the amount of \$802,217 to provide a Rapid Rehousing Program pursuant to HUD's Continuum of Care Program (Grant No. NY1049L2T041801) and to enter into an agreement with Westhab, Inc. in the amount of \$845,113, payable pursuant to an approved budget, to implement the Rapid Rehousing Program, called "New Start", for the period from September 1, 2019 through August 31, 2020; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	929U	9852	T929	\$802,217
263	22	929U	4380	T929	\$845,113

Budget Funding Year(s): 2019 Start Date: 09/01/2019 End Date: 08/31/2020
(must match resolution)

Funding Source

Tax Dollars: \$42,896
State Aid: 0.00
Federal Aid: \$802,217
Other:

Revenue: **\$802,217**
Expense: **\$845,113**
(must match resolution)