



Westchester Community College

State University of New York

70098

June 5, 2019

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: Authority to enter into an agreement with Pinnacle Towers LLC, a subsidiary of Crown Castle International Corp., for the operation and management of the telecommunications tower site located at Westchester Community College.

Westchester Community College (the "College") issued a request for proposals seeking qualified firms for the operation and management of the telecommunications tower site located at the College for a term commencing on or about September 1, 2019 and expiring on or about August 31, 2024. The facility currently includes an approximately one hundred (100) foot tower and accompanying utility shed. Proposals were due by May 17, 2019, and the College received two (2) proposals.

Proposals were received from: 1) V-COMM, LLC, which proposed paying a fee to the College of 80% of all rent collected from sub-licensees, with certain additional fees to be payable by the College; and 2) Pinnacle Towers LLC a subsidiary of Crown Castle International Corp. ("Pinnacle Towers"), which proposed paying a fee to the College of 85% of all rent collected from sub-licensees. After a thorough review of the proposals by College staff, it is recommended that an agreement be entered into with Pinnacle Towers.

Pinnacle Towers currently manages and operates the tower for the College and has done so for many years. During this time the College has been extremely satisfied with the quality of service and ease of doing business with Pinnacle Towers. Pursuant to the proposed agreement the College will receive 85% of all rent collected by Pinnacle Towers from sub-licensees with antennas on the tower, with a minimum payment of Twenty Three Thousand Dollars (\$23,000.00) per month. Pinnacle Towers will be responsible for site management, site maintenance, site marketing, revenue collection, project development/management, engineering, construction, utilities and security.

The public purpose of this agreement is to ensure the safe and efficient operation of the tower.

I believe that it is in the best interest of the College to continue utilizing Pinnacle Towers for the operation and management of the telecommunications tower site located at the College and I therefore recommend that you act favorably on the annexed proposed resolution.

BSM/jpi
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/01/2019 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

RESOLVED, that the County of Westchester acting by and through Westchester Community College is hereby authorized to enter into an agreement with Pinnacle Towers LLC, a subsidiary of Crown Castle International Corp., for the operation and management of the telecommunications tower site located at Westchester Community College; and be it further

RESOLVED, that the agreement shall have a term commencing on or about September 1, 2019 and expiring on or about August 31, 2024. The College will receive 85% of all rent collected by Pinnacle Towers from sub-licensees with antennas on the tower, with a minimum payment of Twenty Three Thousand Dollars (\$23,000) per month; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	703	9997	9037	49781		85% of Rent

Budget Funding Year(s) Start Date: 09/01/2019 End Date: 08/31/2024
 (must match resolution)

Funding Source: Tax Dollars \$ _____ Contractor Federal I.D. No./
 State Aid \$ _____ Social Security No.:

85% of Rent Federal Aid _____ Vendor No.:
 (must match resolution) Other 85% of Rent (Revenue) Encumbrance No.: _____