



George Latimer  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**69961**

**DATE:** May 30, 2019

**TO:** Board of Acquisition and Contract

**FROM:** Kevin M. McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Authority to enter into an agreement with The Young Women’s Christian Association of Yonkers, pursuant to which it will provide services to provide and operate an emergency overnight shelter at 10 Saint Casimir Avenue in the city of Yonkers, for single male individuals, with said shelter also providing daytime services on certain days as required, for the period from July 1, 2019 through June 30, 2020, with the County having the sole option to extend the term of the agreement for up to four (4) additional one (1) year periods thereafter, on specified cost terms for each option term.

Authority is requested for the County of Westchester (the “County”) to enter into an agreement (the “Agreement”) with The Young Women’s Christian Association of Yonkers (the “YWCA of Yonkers”), pursuant to which the YWCA of Yonkers will provide services to provide and operate an emergency overnight shelter at 10 Saint Casimir Avenue in the city of Yonkers, for single male individuals, with said shelter also providing daytime services on all ‘code blue’ days specified by New York State; in other such circumstances when 24-hour shelter must, pursuant to law, be provided; and on any other days as directed by the County and/or New York State, (the “Services”) for the period from July 1, 2019 through June 30, 2020 (the “Initial Term”), with the County having the sole option to extend the term of the Agreement for up to four (4) additional one (1) year periods thereafter (each an “Option Term”), for the following not-to-exceed amounts, each of which shall be payable pursuant to an approved budget:

	TOTAL	OVERNIGHT 9:00 PM – 9:00 AM ET	DAYTIME 9:00 AM – 9:00 PM ET
Initial Term:	\$1,566,016.00	\$1,243,060.00	\$322,956.00
First Option Term:	\$1,443,952.00	\$1,114,537.00	\$329,415.00
Second Option Term:	\$1,472,832.00	\$1,136,828.00	\$336,004.00

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Third Option Term:	\$1,502,288.00	\$1,159,564.00	\$342,724.00
Fourth Option Term:	\$1,532,333.00	\$1,182,755.00	\$349,578.00

On April 24, 2019, the County, acting by and through its Department of Social Services (the "Department"), issued a request for proposals that solicited proposals from vendors to provide the Services (the "RFP"). In response to the RFP, the Department received three (3) responsive proposals. The Department had several individuals review these proposals and evaluate them based upon the evaluation criteria specified in the RFP. The result of this review and evaluation was that the proposal from the YWCA of Yonkers received the highest score and was, accordingly, ranked first. The Department conducted an analysis of the cost proposal from the YWCA of Yonkers and found that it is reasonable. Based on the Department's review of the proposal from the YWCA of Yonkers and the performance of the YWCA of Yonkers under previous contracts with the County, the Department is satisfied that it is a responsible vendor for these services.

The proposed Agreement will serve a public purpose by enabling the County to provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places. The proposed Agreement will also serve a public purposes by enabling the County to provide a safe, warm place for homeless individuals during the daytime as required, such as when New York State specifies a 'code blue' day.

The goal and objective of the proposed Agreement is to enable the County to both provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places, and provide a safe, warm place for homeless individuals during the daytime as required, such as when New York State specifies a 'code blue' day.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of health and safety, as enabling the County to both provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places, and provide a safe, warm place for homeless individuals during the daytime as required, such as when New York State specifies a 'code blue' day, will ultimately help ensure the health and safety of such persons.

The goal and objective of the proposed Agreement will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the attached Resolution.

KMM/MC/bdm/nn

**RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to enter into an agreement with The Young Women’s Christian Association of Yonkers (the “YWCA of Yonkers”), pursuant to which the YWCA of Yonkers will provide services to provide and operate an emergency overnight shelter at 10 Saint Casimir Avenue in the city of Yonkers, for single male individuals, with said shelter also providing daytime services on all ‘code blue’ days specified by New York State; in other such circumstances when 24-hour shelter must, pursuant to law, be provided; and on any other days as directed by the County and/or New York State, for the period from July 1, 2019 through June 30, 2020 (the “Initial Term”), with the County having the sole option to extend the term of the Agreement for up to four (4) additional one (1) year periods thereafter (each an “Option Term”), for the following not-to-exceed amounts, each of which shall be payable pursuant to an approved budget:

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Fourth Option Term:	\$1,532,333.00	\$1,182,755.00	\$349,578.00

; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

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Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2019	101	22	8900	5860	-----	\$783,008
2020	101	22	8900	5860	-----	\$783,008

Budget Funding Year(s): 2019-20      Start Date: 07/01/19      End Date: 06/30/20  
 (must match resolution)

Funding Source      Tax Dollars: 71%  
 State Aid: 29%  
\$1,566,016.00      Federal Aid:  
 (must match resolution)      Other:  
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