

DATE: January 11, 2010

TO: Board of Acquisition and Contract

FROM: Patsy Yang, DrPH
Acting Commissioner of Health

RE: Authorization to Enter into Contracts with the Following Facilitated Enrollment Agencies and Consultants: Child Care Council of Westchester, Inc., United Community Center of Westchester, Hipolita Cabrera and Berta Pineyro, pursuant to approved budgets, for the Term 01/01/10- 12/31/10, for a total aggregate not-to-exceed amount of \$197,290, to be paid to each in accordance with approved budgets.

The Westchester County Department of Health ("WCDH") seeks authorization to enter into contracts with the following Facilitated Enrollment agencies and consultants: Child Care Council of Westchester, Inc., United Community Center of Westchester, Hipolita Cabrera and Berta Pineyro, pursuant to approved budgets, for the term 01/01/10 - 12/31/10, for a total aggregate not-to-exceed amount of \$197,290, to be paid to each in accordance with approved budgets.

These contracts will promote the public health and general welfare of County residents by providing enrollment services for the Child Health Plus, Family Health Plus and Medicaid programs. This initiative is designed to reduce the number of uninsured children and adults in Westchester County and help ensure all eligible children and adults are enrolled in a health insurance program.

The goal is to facilitate access to health care insurance through subcontracting with culturally sensitive and linguistically trained community based agencies and individual consultants who can assist with enrollment services for the Child Health Plus, Family Health Plus and Medicaid programs within the community. Families and individuals are screened to determine eligibility and educated about health insurance programs and services. Eligible recipients are assisted in completing an application for health insurance, including securing required documentation and establishing a contact for follow up throughout the enrollment process.

The WCDH monitors enrollers' performance on a monthly basis through the number of submitted health insurance applications and their level of accuracy. Cumulatively for 2009, the contracted enrollers successfully submitted approximately 2,200 completed insurance applications representing over 3,650 children and adults. Approximately 2,200 insurance applications are expected to be completed in 2010.

According to the National Coalition on Health Care, the U.S. spends nearly \$100 billion per year to provide uninsured residents with healthcare services, often for preventable diseases or diseases that physicians could treat more efficiently with earlier diagnoses. This program is consistent with the County's efforts to reduce health disparities among minority residents by increasing the number of insured individuals who are able to receive preventive health care.

This program is a component of New York's Health Care Reform Act of 2000 and the New York State Department of Health has approved the above agencies and consultants to provide these services.

These contracts are exempt under Section 3 (a) viii of the Westchester County Procurement Policy, as medical and health related services.

Approval of the attached resolution is respectfully requested.

/md

RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF HEALTH, BE IT HEREBY

RESOLVED, that the County of Westchester is authorized to enter into contracts with the following Facilitated Enrollment agencies and consultants: Child Care Council of Westchester, Inc., United Community Center of Westchester, Hipolita Cabrera and Berta Pineyro, pursuant to approved budgets, for the term 01/01/10 - 12/31/10, for a total aggregate not-to-exceed amount of \$197,290; and, be it further

RESOLVED, that the total aggregate not-to-exceed amount of \$197,290 is to be distributed among the following two (2) agencies and two (2) consultants in the manner set forth below and to be paid to each according to approved budgets:

| <u>Agency</u> | <u>Amount Not-to-Exceed</u> |
|---|-----------------------------|
| Child Care Council of Westchester, Inc. | \$ 61,200 |
| United Community Center of Westchester | \$ 47,500 |
| Hipolita Cabrera (Consultant) | \$ 42,000 |
| Berta Pineyro (Consultant) | \$ 46,590 |
| Total | \$197,290; |

and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this Resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 145 Huguenot Street, 8th Floor
 New Rochelle, New York 10801
 January 11, 2010

| | |
|-----------------------|----------|
| Original Agreement | \$ |
| First Amendment | \$ |
| This Amendment | \$ |
| TOTAL | \$ _____ |

Agreement #

| | | | | | | |
|--------------------------------|------|------|--|--------------------|---------------|-----------|
| Account to be Charged/Credited | Fund | Dept | Major Program, Program & Phase or Unit | Object/ Sub-Object | Trust Account | Dollars |
| | 263 | 27 | 364K | 4380 | T364 | \$197,290 |

Budget Funding Year(s) (must match resolution) 2010 Start Date 1/01/10 End Date 12/31/10

| | | |
|-------------------------|-------------|---|
| Funding Source | Tax Dollars | |
| | State Aid | _____ |
| \$197,290 | Federal Aid | <u>50.7% Federal funds pass thru NYSDOH</u> |
| (must match resolution) | Other | <u>49.3% State funds from NYSDOH</u> |