

**69124**

DATE: April 10, 2019

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Dr. DaMia Harris-Madden, Executive Director  
Westchester County Youth Bureau

SUBJECT: Request for authority for the County of Westchester (“County”) to enter into an agreement with Metis Associates, Inc. (“Metis”) pursuant to which Metis will provide evaluation services for the Sexual Risk Avoidance Education Program (the “Program”) to the Westchester County Youth Bureau (“WCYB”) to address the need for teen pregnancy prevention, sexually transmitted disease prevention and youth engagement for an amount not to exceed \$36,995 for the period from September 30, 2018 through September 29, 2019.

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Authority is hereby requested for the County to enter into an agreement with Metis pursuant to which Metis will provide evaluation services for the Program, which addresses the need for teen pregnancy prevention, sexually transmitted disease prevention and youth engagement to WCYB for the period from September 30, 2018 through September 29, 2019 for an amount not to exceed \$36,995.

Funding for the full cost of the Program is provided through a grant from the United States Department of Health and Human Services through the County Youth Bureau.

Pursuant to Act No. 2019 - 45 adopted by the Westchester County Board of Legislators on March 25, 2019, the County was authorized to participate in the Sexual Risk Avoidance Education Program grant to launch the Program to address the need for teen pregnancy prevention, sexually transmitted disease prevention and youth engagement in the four highest need cities in Westchester, which includes Mount Vernon, New Rochelle, White Plains and Yonkers and other entities for related services.

The goals and objectives of the evaluation are to measure how effectively WCYB is collecting data to conduct performance management of output measures, fidelity/adaptation, implementation, short term outcome measures and community data through preparation and planning, cohorts 1 and 2 evaluation implementation and culminating activities.

This Agreement is exempt from the procedures of the Procurement Policy pursuant to Section 3(a)xviii thereof.

An appropriate Resolution is herewith attached for your Honorable Board’s consideration.

## RESOLUTION

Upon a communication from the Executive Director of the Westchester County Youth Bureau be it hereby

**RESOLVED**, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with Metis Associates, Inc. (“Metis”) pursuant to which Metis will provide evaluation of the Sexual Risk Avoidance Education Program which addresses the need for teen pregnancy prevention, sexually transmitted disease prevention and youth engagement to the Westchester County Youth Bureau for the period from September 30, 2018 through September 29, 2019 for a total amount not to exceed Thirty Six Thousand Nine Hundred Ninety Five (\$36,995) Dollars pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any Federal Budget (the “Federal Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the President of a proposed Federal Budget and/or the adoption of a Federal Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption (s), to conduct an analysis of the impacts of any such Federal Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then that Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged/credited <u>2018-19</u>	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars
	<u>263</u>	<u>11</u>		<u>4380</u>	<u>T02U</u>	<u>\$36,995</u>
Budget Funding Year(s) <u>2019</u> Start Date <u>September 30, 2018</u> End Date <u>September 29, 2019</u> (must match resolution)						
2019 Funding Source		Federal Tax Dollars <u>\$36,995</u>				
<u>\$ 36,995</u> (must match resolution)		Other _____				