



Westchester Community College

State University of New York

69027

TO: Board of Acquisition and Contract
FROM: Dr. Belinda S. Miles
President, Westchester Community College
DATE: April 4, 2019
SUBJECT: Resolution for Authority to Advertise
Contract No. WCC-19-562
Annual & Semi-Annual Elevator Safety Inspection
Westchester Community College
Valhalla, New York

The 2019/2020 Operating Budget – Annual & Semi-Annual Elevator Safety Inspection contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor and associated materials required for the Annual & Semi-Annual Elevator Safety Inspection at Westchester Community College.

RESOLUTION

Upon communication from the President of Westchester Community College, be it

RESOLVED, that the President of Westchester Community College be and he hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. WCC-19-562
For
ANNUAL & SEMI-ANNUAL ELEVATOR SAFETY INSPECTION
WESTCHESTER COMMUNITY COLLEGE
VALHALLA, NEW YORK

and be it further

RESOLVED, that, in lieu of a performance and payment bond, adequate and sufficient security for the faithful performance of this contract shall be the retainage of by the County of ten percent (10%) of all payments to the Contractor for work completed. Upon the conclusion of each one (1) year period during the term of this Agreement, the Contractor may request the release of said annual retainage upon the successful completion of all required work during that one (1) year period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (SOUTHERN EDITION)

Account to be
Charged/Credited

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
	010	34	0240	4408		

Budget Funding Year(s) 2019/2020 Start Date 12/01/19 End Date 8/31/22
 (must match resolution)

Funding Source: Tax Dollars: 24% Contractor Federal I.D. No./
 Social Security No.: _____
 State Aid: 28%
 Federal Aid: _____ Vendor No.: _____
 Other: 48% (tuition) Encumbrance No.: _____