



George Latiner  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

68949

**Date:** April 2, 2019

**To:** Board of Acquisition and Contract

**From:** Kevin M. McGuire, Commissioner  
Department of Social Services

**Subject:** **Request for authority for the County of Westchester (“County”) to enter into an agreement with Westchester Community Opportunity Program, Inc. (“WestCop”) pursuant to which WestCop will provide Shelter Monitoring and Transportation Services (“SMTS”) for homeless level 2 and level 3 sex offenders who have been placed at the Grasslands Homeless Shelter and are currently serving a parole or probation term, for the period from April 1, 2019 through March 31, 2020 for an amount not to exceed \$991,981 to be paid pursuant to an approved budget and subject to appropriation**

The resolution, if approved by your Honorable Board, would authorize the County to enter into an agreement with WestCop pursuant to which WestCop will provide SMTS for homeless level 2 and level 3 sex offenders who have been placed at the Grasslands Homeless Shelter and are currently serving a parole or probation term, for the period from April 1, 2019 through March 31, 2020 for an amount not to exceed \$991,981 to be paid pursuant to an approved budget and subject to appropriation.

The **public purpose** of the program is to assist the County of Westchester in ensuring the safety and wellbeing of children by monitoring the offenders through a program designed under the current agreement. The scope of work under the terms of this agreement were previously provided by another vendor who could no longer meet the requirements to enter into contract with the Department for this specific service.

The **goals and objectives** of SMTS program are to provide shelter monitoring and transportation services to parole or probation approved appointments for level 2 and level 3 homeless sex offenders who have been placed at the Grasslands Homeless Shelter. Westchester County Department of Social Services requires the completion of a travel itinerary for each participant. Parole or Probation must approve and sign off on each participant’s travel itinerary. Another goal of the program is to locate permanent housing for the clients. Sex offenders are ineligible for several housing programs. SMTS case management staff will work closely with realtors to find eligible housing and work closely with clients to ensure housing readiness.

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The **goals and objectives of this program are in the best interests of the County in terms of fiscal responsibility, public health and safety** as the program provides supportive services including counseling, therapy, education, and assistance in finding employment and permanent housing, thereby assisting program participants in becoming economically independent and improving their behavior and quality of life. It is more cost effective for the County to house a client in permanent housing than to house a client within a shelter.

The **goals and objectives will be tracked and monitored** using the Performance Measurement Indicators developed by the Department. Program office evaluates the performance of the vendor and the effectiveness of the program.

This contract is exempt from the Westchester County Procurement Policy under Section 3 (a) (xiv) thereof. This contract is exempt from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) because there is no federal funding supporting this program.

Accordingly, the County is requesting permission from your Honorable Board to enter into an agreement with WestCop for the above stated purpose.

A resolution is annexed hereto, which I recommend for your favorable consideration.

APPROVED BOARD OF ACQUISITION & CONTRACTS  
USA MORGAN, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (“County”), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with Westchester Community Opportunity Program, Inc. (“WestCop”) pursuant to which WestCop will provide Shelter Monitoring and Transportation Services for homeless level 2 and level 3 sex offenders who have been placed at the Grasslands Homeless Shelter and are currently serving a parole or probation term, for the period from April 1, 2019 through March 31, 2020 for an amount not to exceed \$991,981 to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that the contract is subject to County Appropriation; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

APPROVED BOARD OF RESOLUTIONS & CONTRACT - 04/11/2019 - 10:56 AM PAJ, SECRETARY

Account to be  
Charged/Credited

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2019	101	22	8900	5860	-----	\$ 743,986
2020	101	22	8900	5860	-----	\$ 247,995

Budget Funding Year(s): 2019/2020  
(must match resolution)

Start Date: 04/01/2019 End Date: 03/31/2020

Funding Source

Tax Dollars: 71%  
State Aid: 29 %  
Federal Aid:  
Other:

**\$991,981**

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/11/2019 LISA MRYIAJ, SECRETARY