

68942

DATE: April 3, 2019

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to enter into an agreement with Family Services of Westchester, Inc. to provide Information: Mobility Management Services to the elderly under the Community Services for the Elderly Program, for the program period commencing on April 1, 2019 through March 31, 2020, in an amount not to exceed \$50,000 in State funds.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with Family Service of Westchester, Inc. ("FSW") to provide Information: Mobility Management Services for the elderly under the Community Services for the Elderly Program (the "Program or "Services") for the program period commencing on April 1, 2019 and continuing through March 31, 2020. State funding for the Program will be in an amount not to exceed \$50,000, payable pursuant to an approved budget. The County at its sole option may extend the term of the Agreement with FSW for up to four (4) additional one-year periods; however, noting that funding may vary from year to year, which would impact the not to exceed amount of the contract, and subject to the prior approval of your Honorable Board.

The Agreement with FSW will serve a public purpose because it will help seniors locate transportation services that meet their needs both in terms of scheduling and pricing. The FSW will operate a centralized call center to address and determine the transportation needs of seniors, and present seniors with available transportation options.

The goals and objectives of the Program are to provide families and seniors throughout Westchester County with Information services. These goals and objectives are in the County's best interest in terms of fiscal responsibility because they aim to reduce, delay or avoid nursing home institutionalization, thereby reducing Medicaid costs for the County and improving the general well-being of the County's elderly.

The services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. Additionally, client satisfaction is monitored through the use of surveys.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ/

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/25/2019 - LISA MRIJAJ, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Family Services of Westchester, Inc. ("FSW") to provide Information: Mobility Management services for the elderly under the Community Services for the Elderly Program (the "Program" or "Services"), for the program period commencing on April 1, 2019 and continuing through March 31, 2020, in an amount not to exceed \$50,000, payable pursuant to an approved budget; and be it further

RESOLVED, that the County at its sole option may extend the term of the Agreement with FSW for up to four (4) additional one-year periods, however, noting that funding may vary from year to year, which would impact the not to exceed amount of the contract, and subject to the prior approval of your Honorable Board; and be it further

RESOLVED, that the Agreement with FSW is also subject to County Appropriations; and be it further

RESOLVED, that the Agreement with FSW is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amount and rate approved herein. If the County subsequently offers to pay a reduced amount to FSW, then FSW shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

| Account to be | Fund | Dept | Major Program, Program & Phas Or Unit or Org | Object/ Sub Object | Trust Account | Dollars |
|---|------|------|--|-----------------------|------------------|----------|
| Charged | 263 | 85 | 047U | 4380 | T047 | \$50,000 |
| Budget Funding Year(s) <u>2019 - 2020</u> Start Date <u>4/1/19</u> End Date <u>3/31/20</u> (must match resolution) | | | | | | |
| Funding Source State Aid <u>\$50,000</u> Other <u>\$0</u> <u>\$50,000</u> (must match resolution) | | | | | | |

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/25/2019 - LISA MARIJA, SECRETARY