

68921

DATE: April 2, 2019

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner, Department of Public Works and Transportation

SUBJECT: Amending an agreement with IBI Group, pursuant to which it was to provide consulting services for a system integration project, for a period commencing upon execution and continuing for five (5) years, for an amount not-to-exceed \$291,500.00, by, 1.) modifying its scope of work to add consulting services for the development of protocols and processes for managing bus scheduling data and service alert notifications; and 2.) increasing its not-to-exceed amount by \$29,200.00, to pay for said additional services. (Agreement No. DOTCAP01-17)

By a resolution approved on August 17, 2017, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with IBI Group, a California partnership, ("IBI Group") pursuant to which IBI Group was to provide consulting services for a system integration project that seeks to integrate the County's fixed-route bus computer-aided dispatching/automatic vehicle location system with the planned County radio system migration from UHF T-Band to a P25 Phase 2 Technology system for use in support of transit operations in Westchester County, for a period commencing upon execution and continuing for five (5) years, for an amount not-to-exceed \$291,500.00, payable pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The County now requires additional consulting services concerning the development of protocols and processes for managing bus scheduling data and service alert notifications, about which IBI Group has considerable expertise. Accordingly, the County respectfully requests authority from your Honorable Board to amend the Agreement by, 1.) modifying its scope of work to add consulting services for the development of protocols and processes for managing bus scheduling data and service alert notifications; and 2.) increasing its not-to-exceed amount by \$29,200.00, to a new total not-to-exceed amount of \$320,700.00, to pay for said additional services (the "First Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed amendment will serve a public purpose by providing the County with the consulting services necessary to ensure that the protocols and processes that the County implements for managing bus scheduling data and service alert notifications comply with industry best practices and meets County and rider needs.

Board of Acquisition and Contract
Authority to Amend Agreement No. DOTCAP01-17
IBI Group
System Integration Project for Use in Support of Transit Operations
Page 2

The goal and objective of the proposed amendment is to provide the County with the consulting services necessary to ensure that the protocols and processes that the County implements for managing bus scheduling data and service alert notifications comply with industry best practices and meets County and rider needs.

The goal and objective of the proposed amendment is in the best interests of the County in terms of public welfare, as ensuring that the protocols and processes that the County implements for managing bus scheduling data and service alert notifications comply with industry best practices, and meeting County and rider needs will ultimately best ensure that the County is best serving the public and meeting its bus transit needs.

The goals and objectives of the proposed amendment will be tracked and monitored by the staff of the Department of Public Works and Transportation.

I respectfully recommend the adoption of the attached resolution.

HJG/JIN/RE/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Public Works and Transportation, is hereby authorized to amend an agreement with IBI Group, a California partnership, ("IBI Group") pursuant to which IBI Group was to provide consulting services for a system integration project that seeks to integrate the County's fixed-route bus computer-aided dispatching/automatic vehicle location system with the planned County radio system migration from UHF T-Band to a P25 Phase 2 Technology system for use in support of transit operations in Westchester County, for a period commencing upon execution and continuing for five (5) years, for an amount not-to-exceed \$291,500.00, payable pursuant to an approved budget (the "Agreement"), by, 1.) modifying its scope of work to add consulting services for the development of protocols and processes for managing bus scheduling data and service alert notifications; and 2.) increasing its not-to-exceed amount by \$29,200.00, to a new total not-to-exceed amount of \$320,700.00, to pay for said additional services (the "First Amendment"); and be it further

RESOLVED, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Original Agreement:	\$291,500.00
This Amendment:	<u>\$ 29,200.00</u>
TOTAL:	\$320,700.00

Agreement No. DOTCAP01-17

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	101	44	2100/2100	4380	N/A	\$29,200.00

Budget Funding Year(s): 2019 **Start Date:** 01/24/2018 **End Date:** 01/23/2023
 (must match resolution)

Funding Source:

Tax Dollars	<u>100% County</u>
State Aid	_____
Federal Aid	_____
Other	_____

\$29,200.00
 (must match resolution)