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DATE: April 2, 2019

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner, Department of Public Works and Transportation

SUBJECT: Resolution to exempt the procurement of an amendment to an agreement with IBI Group, pursuant to which amendment IBI Group will provide additional consulting services concerning the development of protocols and processes for managing bus scheduling data and service alert notifications, from the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof. (Agreement No. DOTCAP01-17)

By a resolution approved on August 17, 2017, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with IBI Group, a California partnership, ("IBI Group") pursuant to which IBI Group was to provide consulting services for a system integration project that seeks to integrate the County's fixed-route bus computer-aided dispatching/automatic vehicle location system with the planned County radio system migration from UHF T-Band to a P25 Phase 2 Technology system for use in support of transit operations in Westchester County (the "Systems Integration Project"), for a period commencing upon execution and continuing for five (5) years, for an amount not-to-exceed \$291,500.00, payable pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The County now requires additional consulting services concerning the development of protocols and processes for managing bus scheduling data and service alert notifications. Accordingly, the County is seeking, by separate resolution, authority from your Honorable Board to amend the Agreement by, 1.) modifying its scope of work to add consulting services for the development of protocols and processes for managing bus scheduling data and service alert notifications; and 2.) increasing its not-to-exceed amount by \$29,200.00, to a new total not-to-exceed amount of \$320,700.00, to pay for said additional services (the "First Amendment").

Since IBI Group is a subject matter expert regarding such protocols and processes and has extensive knowledge of our existing systems based on their involvement with the on-going Systems Integration Project under the Agreement, using IBI Group for these additional services will save time and likely save additional expense versus procuring a new consultant that is not familiar with our systems.

Based on the foregoing, it is proposed that the best interests of the County would be served by exempting the procurement of the First Amendment from the application of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

I respectfully recommend the adoption of the attached resolution.

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an amendment (the "First Amendment") to an agreement with IBI Group, a California partnership, ("IBI Group") pursuant to which IBI Group was to provide consulting services for a system integration project that seeks to integrate the County's fixed-route bus computer-aided dispatching/automatic vehicle location system with the planned County radio system migration from UHF T-Band to a P25 Phase 2 Technology system for use in support of transit operations in Westchester County, for a period commencing upon execution and continuing for five (5) years, for an amount not-to-exceed \$291,500.00, payable pursuant to an approved budget (the "Agreement"), which First Amendment will, 1.) modify its scope of work to add consulting services for the development of protocols and processes for managing bus scheduling data and service alert notifications; and 2.) increase its not-to-exceed amount by \$29,200.00, to a new total not-to-exceed amount of \$320,700.00, to pay for said additional services.

APPROVED BOARD OF ACQUISITION & CONTRACTS 002-2009 LEGAL COUNSEL SECRETARY