

**68743**

**DATE:** April 2, 2019

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority to enter into Agreements with two (2) agencies listed in the attached Schedule to provide social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations under the Expanded In-Home Services for the Elderly Program for the period commencing on April 1, 2019 and terminating March 31, 2020, in a total aggregate amount not-to-exceed \$293,760 comprised of \$220,320 in State funds and \$73,440 in County tax dollars.

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The County of Westchester ("County"), acting by and through its Department of Senior Programs & Services (the "Department"), seeks the authority of your Honorable Board to enter into agreements (the "Agreements") with the two (2) agencies listed in the attached Schedule "A" for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, under the Expanded In-Home Services for the Elderly Program (the "Program"). Each agreement shall commence April 1, 2019 and continue through March 31, 2020, for an aggregate amount not-to exceed \$293,760, comprised of \$220,320 in State funds and \$73,440 in County tax dollars, in the amounts set forth in the attached Schedule "A", payable pursuant to the rates also set forth in Schedule "A" for actual services provided.

The proposed Agreements will serve a public purpose by providing supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. These funds help provide the support that enables these caregivers to continue to provide the assistance the elderly need to help them remain in the community and out of more expensive and less desired nursing home environments.

The goals and objectives of the Program are to provide caregivers of seniors with respite from their caregiving responsibilities which would allow more seniors to remain at home, thus preventing institutionalization.

The goals and objectives of the Program are in the best interests of Westchester County in terms of fiscal responsibility because they effectively allows seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives of the Program will be tracked and monitored on an on- going basis through monthly reports and an annual on-site visit by Department staff.

The Agreements with each agency listed in Schedule "A" are exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, I recommend adoption of the proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/25/2019 - USA MRSA SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

**RESOLVED**, that the County of Westchester is hereby authorized to enter into agreements (the "Agreements") with the two (2) agencies listed in the attached Schedule "A" for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations (the "Program"). Each agreement shall commence April 1, 2019 and continue through March 31, 2020, for an aggregate amount not-to exceed \$293,760 comprised of \$220,320 in State funds and \$73,440 in County tax dollars, in the amounts set forth in the attached Schedule "A", payable pursuant to the rates also set forth in Schedule "A" for actual services provided; and be it further

**RESOLVED**, that the Agreements are subject to County appropriations; and be it further

**RESOLVED**, that the Agreements are also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreements or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to the agencies, then the agencies shall have the right to terminate its' respective Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	048U	4380	T048	\$220,320
101	24	1000	4957	N/A	\$73,440

Budget Funding Year(s): 2019 – 2020  
(must match resolution)

Start Date: 4/1/19

End Date: 3/31/20

Funding Source

Tax Dollars \$73,440

State Aid \$220,320

\$293,760

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACTS - 04/25/19 - LISA MRIJAJ, SECRETARY

SCHEDULE "A"

Social Adult Day Care Respite

(RATES FOR 4/1/19 – 3/31/20)

(To be reimbursed at \$15.00 per hour: only the time that the client was actually present in the day care program shall be considered. This fee shall be an all-inclusive charge for services rendered and the County shall not be liable for any other costs or expenses in connection herewith.)

<b>Agencies</b>	<b>State Funds</b>	<b>County Tax Dollars</b>	<b>Contractor Match</b>
Family Services of Westchester, Inc.	\$165,240	\$55,080	\$0
The Wartburg Home of the Evangelical Lutheran Church	\$55,080	\$18,360	\$0
<b>Total</b>	\$220,320	73,440	\$0