

68728

DATE: March 26, 2019

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to enter into an agreement with Westchester Jewish Community Services, Inc. to provide the Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program, in an amount not to exceed \$40,375 in State funds, for the program period April 1, 2019 through March 31, 2020

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks the authority of your Honorable Board to enter into an agreement (the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS") to provide the Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program (the "Programs") for the period commencing on April 1, 2019 through March 31, 2020 (the "Initial Term"). State funding for the Programs will be in an amount not to exceed \$40,375, which at the County's sole and complete discretion may increase by 10% or decrease by 10% based on the availability of funds, which would impact the not-to-exceed amount of the Agreement, payable at the agreed upon unit costs, and subject to the prior approval of your Honorable Board.

The County at its sole option may extend the term of the Agreement for four (4) additional extension terms of one (1) year each. Any renewal of the Agreement by the County shall be on the same terms and conditions as the Initial Term, acceptable past performance, the County's determination that an extension is in its best interest, and subject to the prior approval of your Honorable Board.

The proposed Agreement will serve a public purpose by providing services that enable seniors to receive critical supports to allow them to age safely and well in their homes as most seniors prefer, thereby preventing premature institutionalization, which would come at a greater expense and in a less desired environment.

The goals and objectives of the proposed Agreement are to provide the most needy, vulnerable older adults with comprehensive case management, information and assistance through the use of available public and voluntary services, and appropriate community resources to help seniors age in place.

The goals and objectives of the proposed Agreement are in the best interests of the County in terms of fiscal responsibility and public health and safety, as these services promote enabling seniors to remain safely in their homes and communities and to maintain a cost-effective lifestyle. The services to be provided will help reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The goals and objectives of the proposed Agreement will be tracked, monitored and evaluated by the Department through monthly reporting activities and annual WJCS on-site reviews to determine if the Agreement performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. The New York State Office for the Aging annually monitors and evaluates if the Department is meeting its requirements to conduct WJCS oversights.

The Agreement with the WJCS is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT 04/18/2018 MARIAJ, SECRETARY

RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs & Services (the "Department") is hereby authorized to enter into an agreement (the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS") to provide Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program (the "Programs") for the period commencing on April 1, 2019 through March 31, 2020 (the "Initial Term"). State funding for the Programs will be in an amount not to exceed \$40,375, which at the County's sole and complete discretion may increase by 10% or decrease by 10% based on the availability of funds, which would impact the not-to-exceed amount of the Agreement, payable at the agreed upon unit costs, and subject to the prior approval of your Honorable Board; and be it further

RESOLVED, that the County at its sole option may extend the term of the Agreement for four (4) additional extension terms of one (1) year each. Any renewal of the Agreement by the County shall be on the same terms and conditions as the Initial Term, acceptable past performance, the County's determination that an extension is in its best interest and subject to the prior approval of your Honorable Board; and be it further

RESOLVED, that the Agreement with WJCS is subject to County Appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amount and rates approved herein. If the County subsequently offers to pay a reduced amount to the WJCS, then WJCS shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	047U	4380	T-047	\$40,375

Budget Funding Year(s) 2019 - 2020 Start Date 4/1/19 End Date 3/31/2020
(must match resolution)

Funding Source

Tax Dollars: \$ 0

State Aid: \$40,375

\$ 40,375
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACTS
04/18/2019
LISA MARIJAJ, SECRETARY