

68727

DATE: March 26, 2019

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to enter into an Agreement with Westchester Jewish Community Services, Inc. to provide Case Management Services for Home-Delivered Meals Assessments under the Community Services for the Elderly Program, in an amount not to exceed \$146,718 in State funds, for the program period April 1, 2019 through March 31, 2020.

The County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") seeks the authority of your Honorable Board to enter into an agreement (the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS") to provide Case Management Services for Home-Delivered Meals Assessments under the Community Services for the Elderly Program (the "Program") for the period commencing on April 1, 2019 through March 31, 2020 (the "Initial Term"). State funding for the Program will be for an amount not to exceed \$146,718 which may at the County's sole and complete discretion increase by 10% or decrease by 10% based on the availability of funds, which would impact the not-to-exceed amount of the Agreement, payable pursuant to the agreed-upon unit cost amount of \$38, and subject to the prior approval of your Honorable Board.

The County at its sole option may extend the term of the Agreement for four (4) additional extension terms of one (1) year each. Any renewal of the Agreement by the County shall be on the same terms and conditions as the Initial Term, acceptable past performance, the County's determination that an extension is in its best interest, and subject to the prior approval of your Honorable Board.

The Agreement with WJCS will serve a public purpose because at risk seniors will be evaluated to ensure the continuity of supportive services tailored to their specific needs, thereby allowing them to remain in their homes and communities, thus delaying institutionalization.

The goals and objectives are to conduct comprehensive initial home visit assessments and reassessments for at risk homebound elderly Westchester County residents to determine their needs and to satisfy their basic need for food, nutrition and socialization. Reassessments will be conducted at least annually or more often on an as needed basis. The home delivered meals program specifically aims to maintain or improve the well-being of those seniors who are at increased nutritional risk.

The goals and objectives of the Agreement are in the County's best interests in terms of fiscal responsibility as they will enable seniors to remain in their homes and communities, to maintain a cost-effective lifestyle, and reduce or delay nursing home institutionalization, thereby, reducing Medicaid costs for the County, state and federal governments and improving the general well-being of the County's elderly.

The goals and objectives will be tracked, monitored and evaluated by the Department to ensure compliance with County regulations. Annual on-site monitoring will be completed by the Department.

The Agreement with the WJCS is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/18/2019 - LISA MRAJ, SECRETARY

RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs & Services (the "Department") is hereby authorized to enter into an agreement (the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS") to provide Case Management Services for Home-Delivered Meals Assessments under the Community Services for the Elderly Program (the "Program") for the period commencing on April 1, 2019 through March 31, 2020 (the "Initial Term"). State funding for the Program will be for an amount not to exceed \$146,718 which may at the County's sole and complete discretion increase by 10% or decrease by 10% based on the availability of funds, which would impact the not-to-exceed amount of the Agreement, payable pursuant to the agreed-upon unit cost amount of \$38, and subject to the prior approval of your Honorable Board; and be it further

RESOLVED, that the County at its sole option may extend the term of the Agreement for four (4) additional extension terms of one (1) year each. Any renewal of the Agreement by the County shall be on the same terms and conditions as the Initial Term, acceptable past performance, the County's determination that an extension is in its best interest and subject to the prior approval of your Honorable Board; and be it further

RESOLVED, that the Agreement with WJCS is subject to County Appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amount and rates approved herein. If the County subsequently offers to pay a reduced amount to the WJCS, then the WJCS shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	047U	4380	T-047	\$146,718

Budget Funding Year(s) 2019 - 2020 Start Date 4/1/19 End Date 3/31/2020
(must match resolution)

Funding Source

Tax Dollars: \$ 0

State Aid: \$146,718

\$ 146,718
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACTS 04/18/2019 LISA MARIJAJ, SECRETARY