

68567

DATE: March 19, 2019

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing an agreement between the County of Westchester and Human Development Services of Westchester, to provide funding for an Eviction/Foreclosure Program to assist residents of Westchester County.

The attached resolution authorizes the County of Westchester (the "County") to enter into an agreement with Human Development Services of Westchester, Inc. (the "HDSW") to provide funding for an Eviction/Foreclosure Program in Westchester County. The not to exceed award amount is \$25,000.00 pursuant to an approved budget. The term of the agreement is January 1, 2019 to December 31, 2019.

Human Development Services of Westchester, Inc., is a not-for-profit agency that will provide financial assistance to approximately ten (10) low- to middle-income households in Westchester County. The services that HDSW will provide will prevent eviction and mitigate foreclosure by providing critical funds required to pay rental arrears, utility payments or mortgage arrears, that may have occurred due to illness, loss of employment or other income related reduction events. The program will be monitored by the Department of Planning staff, who will review the payment requests to make sure all contractual requirements are met.

In accordance with the County of Westchester Procurement Policy and Procedures a Request for Proposal was issued from the County Executive Office to not for profit organizations in Westchester County requesting they submit proposals for various types of services. The proposals were due on October 1, 2018. Thirty-seven organization submitted proposals for a variety of services. The responsive proposal from HDSW was the only request to fund an Eviction/Foreclosure Program. HDSW was therefore selected to provide this services to residents of Westchester County in order to prevent families from entering into homeless shelters thus reducing the County's homeless shelter expenses.

I recommend approval of this agreement.

NVD/cp
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Human Development Services of Westchester, Inc., in the not to exceed amount of \$25,000.00, pursuant to an approved budget, for a period beginning January 1, 2019 to December 31, 2019, to conduct an Eviction/Foreclosure Program. This program will provide financial assistance to approximately ten (10) low- to middle-income households in Westchester County; and be it further

RESOLVED, that this agreement is subject to County appropriations; and be it further

RESOLVED: that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate purposes hereof

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	52	2508	5100	N/A	\$25,000.00

Budget Funding Year(s) FY 2019 Start Date January 1, 2019 End Date December 31, 2019
 (must match resolution)

Funding Source Tax Dollars \$25,000.00
 State Aid _____
\$25,000.00 Federal Aid _____
 (must match resolution) Other _____