

67770

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: February 12, 2019

SUBJECT: Authorization to amend Agreement No. 16-909 with Dolph Rotfeld Engineering, P.C. (the "Consultant") to change the name of the Consultant to AI Engineers, Inc.

Pursuant to a Resolution approved on June 30, 2016, the County of Westchester (the "County") entered into Agreement No. 16-909 (the "Agreement") with Dolph Rotfeld Engineering, P.C. (the "Consultant"), 200 White Plains Road, Tarrytown, New York 10591, for Construction Administration Services in connection with the Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District, Greenburgh, New York for the term July 15, 2016 through December 31, 2019, in the amount of \$81,026.00.

Upon notification from the Consultant, the County was informed that effective September 27, 2018, the company name of the Consultant has been changed to AI Engineers, Inc. We are advised that this is a name change only and the same office contact personnel will be used to perform the work thus guaranteeing continuity throughout the Agreement. In addition, the Consultant has a new main office address located at 570 Taxter Road, Elmsford, New York 10523. It shall also be noted that AI Engineers, Inc. is certified with the State of New York as a minority business enterprise ("MBE"). Except as specifically amended hereby, all other terms and conditions of Agreement No. 16-909 will remain the same.

Therefore, approval is requested to amend Agreement No. 16-909 retroactively from September 27, 2018, to reflect the Consultant's new name and office address.

The objective of this name change is in the County's best interest as it will provide for uninterrupted consulting services pursuant to Agreement No. 16-909 for the Department project contained therein.

The Department shall continue to track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

A proposed form of Resolution to accomplish the foregoing is attached hereto.

HJG/LR/as
Attachment

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Public Works and Transportation (the "Department"), is hereby authorized to amend Agreement No. 16-909 (the "Agreement") with Dolph Rotfeld Engineering, P.C. (the "Consultant"), 570 Taxter Road, Elmsford, New York 10523, for Construction Administration Services in connection with the Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District, Greenburgh, New York to change the name of the Consultant from Dolph Rotfeld Engineering, P.C. to AI Engineers, Inc., effective retroactive to September 27, 2018; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of Agreement No. 16-909, including the not to exceed amount of \$81,026.00, shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Original Agreement:	\$81,026.00	(Construction Administration Services)
This Amendment:	\$ 0.00	(Name Change)
Total:	\$81,026.00	

Agreement No. 16-909

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
322	60	SBV75-03-I	6120-05	BA #189-2015	N/A

Budget Funding Year(s): N/A Start Date: 07/15/2016 End Date: 12/31/2019
 (must match resolution)

Funding Source: Tax Dollars: <u> 100% County </u> State Aid: _____ Federal Aid: <u> \$ N/A </u> (must match resolution) Other: _____	Contractor Federal I.D. No./ Social Security No.: _____ Vendor No.: _____ Encumbrance No.: _____
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