

**67768**

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., PE  
Commissioner of Public Works and Transportation

**DATE:** February 12, 2019

**SUBJECT:** First Amendment to Agreement No. 14-902 in the matter of:

- (1) Authorization to change the name of the Consultant from Dolph Rotfeld Engineering, P.C. to AI Engineers, Inc.
- (2) Authorization to extend the term until December 31, 2023

---

Pursuant to a Resolution approved on May 1, 2014, the County of Westchester (the "County") entered into Agreement No. 14-902 (the "Agreement") with Dolph Rotfeld Engineering, P.C. (the "Consultant"), 200 White Plains Road, Tarrytown, New York 10591, for Construction Administration Services in connection with the Relocation of Hastings Forcemain, North Yonkers Sanitary Sewer District, Hastings-on-Hudson, New York for the term May 30, 2014 through December 31, 2018, in the amount of \$60,000.00.

Upon notification from the Consultant, the County was informed that effective September 27, 2018, the company name of the Consultant has been changed to AI Engineers, Inc. We are advised that this is a name change only and the same office contact personnel will be used to perform the work thus guaranteeing continuity throughout the Agreement. In addition, the Consultant has a new main office address located at 570 Taxter Road, Elmsford, New York 10523. It shall also be noted that AI Engineers, Inc. is certified with the State of New York as a minority business enterprise ("MBE").

Therefore, approval is requested to amend Agreement No. 14-902 retroactively from September 27, 2018, to reflect the Consultant's new name and office address.

The Relocation of Hastings Forcemain project began in 2010 and was advanced to approximately 90% design completion in 2012, when the County put the project on hold. The County has decided to proceed with the project at this time. It is anticipated that construction will begin later this year. The professional services of the Consultant will be required beyond the original Agreement completion date in order to provide construction administration services.

Therefore, authority of your Honorable Board is also requested to amend Agreement No. 14-902 retroactively from December 31, 2018, to extend the term thereof until December 31, 2023, with no increase in the not to exceed amount of \$60,000.00. Except as specifically amended hereby, all other terms and conditions of Agreement No. 14-902 will remain the same.

The objective of this name change and term extension is in the County's best interest as it will provide for uninterrupted consulting services pursuant to Agreement No. 14-902 for the Department project contained therein.

Board of Acquisition and Contract  
Agreement No. 11-932, First Amendment  
Snowden Avenue Interceptor Realignment  
Ossining Sanitary Sewer District  
Village of Ossining, New York  
Arcadis CE Inc.  
Page 2

The Department shall continue to track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

A proposed form of Resolution to accomplish the foregoing is attached hereto.

HJG/LR/as  
Attachment

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby:

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Public Works and Transportation (the “Department”), is hereby authorized to amend Agreement No. 14-902 (the “Agreement”) with Dolph Rotfeld Engineering, P.C. (the “Consultant”), 570 Taxter Road, Elmsford, New York 10523, for Construction Administration Services in connection with the Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District, Greenburgh, New York to change the name of the Consultant from Dolph Rotfeld Engineering, P.C. to AI Engineers, Inc., effective retroactive to September 27, 2018; and be it further

RESOLVED, that the County, acting by and through the Department, be and is hereby further authorized to amend Agreement No. 14-902 with the Consultant retroactively from December 31, 2018, by extending the term thereof until December 31, 2023; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of Agreement No. 14-902, including the not to exceed amount of \$60,000.00, shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Original Agreement:     \$ 60,000.00 (Construction Administration Services)  
 This Amendment:         \$ 0.00 (Name Change / Term Extension)  
 Total:                           \$ 60,000.00

**Agreement No. 14-902**

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	SNY20-00-I	6120-05	BA #127-2013	N/A

Budget Funding Year(s):     N/A          Start Date:     05/30/2014          End Date:     12/31/2023      
 (must match resolution)

Funding Source: Tax Dollars:     100% County          Contractor Federal I.D. No./  
                                       State Aid:                                       Social Security No.:                                   
 \$     N/A     Federal Aid:                                       Vendor No.:                                   
 (must match resolution)      Other:                                       Encumbrance No.: