



Westchester Community College

State University of New York

67691

TO: Board of Acquisition and Contract

FROM: Dr. Belinda S. Miles
President

DATE: February 7, 2019

SUBJECT: Authority to Enter into Agreement WCC-19-908 with
Current Solutions Professional Engineering, Estimating & Consulting, PC
In the matter of Engineering Services in connection with the
Electric Car Charging Station Study
Westchester Community College, Valhalla, New York
Subconsultant Approval: Joule Consulting Group, LLC
Agreement Amount: \$28,000.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with the Electric Car Charging Station Study, Westchester Community College, Valhalla, New York. The consultant shall provide consulting services associated with this project.

The objective of this project is to conduct a comprehensive study in order to determine the feasibility, process and cost associated with installing charging stations throughout the Campus parking lots and what impact it may have on the parking and traffic conditions on Campus. This agreement will benefit the public as it will provide details on how to implement the most cost-effective and environmentally compliant technologies available which will provide long-term energy conservation.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on July 19, 2018, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on September 10, 2018, whereby, Current Solutions Professional Engineering, Estimating & Consulting, PC, Lynstaar Engineering, PC and D&B Engineers & Architects, PC were selected to possibly perform said services. On November 18, 2018, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on December 14, 2018.

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held January 25, 2019, selected Current Solutions Professional Engineering, Estimating & Consulting, PC, 636 North Broadway, White Plains, NY 10603 as the number one firm to perform design services in connection with the Electric Car Charging Station Study, Westchester Community College, Valhalla, New York, for a total fee of \$28,000.00, pursuant to an approved budget, which represents the best possible contract for the County.

Current Solutions Professional Engineering, Estimating & Consulting, PC has proposed the utilization of the following subconsultants: Joule Consulting Group, LLC; 636 North Broadway, White Plains, NY 10603.

The proposed has been reviewed and is judged to be responsive to the task at hand.

Board of Acquisition and Contract
Contract No. WCC-19-908
Proposal for Engineering Services
Electric Car Charging Station Study 75 Grasslands Road
Valhalla, New York 10595

This matter has been reviewed by the Deputy County Executive and the Deputy Commissioner of the Department of Public Works, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/07/2019 - LISA MRSIAJ, SECRETARY

RESOLUTION

Upon communication from the President, Westchester Community College,

WHEREAS, engineering services of a consultant are required in connection with the Electric Car Charging Station Study, Westchester Community College, Valhalla, New York; and

WHEREAS, the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on July 19, 2018, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services; and

WHEREAS, the list was reviewed by the Professional Selection Board on September 10, 2018, whereby, Current Solutions Professional Engineering, Estimating & Consulting, PC, Lynstaar Engineering, PC and D&B Engineers & Architects, PC were selected to possibly perform said services; and

WHEREAS, on November 18, 2018, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on December 14, 2018; and

WHEREAS, after reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held January 25, 2019, selected Current Solutions Professional Engineering, Estimating & Consulting, PC, 636 North Broadway, White Plains, NY 10603 the number one firm, which represents the best possible contract for the County;

NOW, THEREFORE, BE IT RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Current Solutions Professional Engineering, Estimating & Consulting, PC, for engineering services associated with the Electric Car Charging Station Study, Westchester Community College, Valhalla, New York; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$28,000.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Joule Consulting Group, LLC, 636 North Broadway, White Plains, NY 10603.

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the President, Westchester Community College or his designee and that the completion date shall be December 31, 2019; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLUTION

Agreement No. WCC-19-908

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act	Dollars
381	32	WCC-80-00-E	6020-01	Cash to Cap	\$ 28,000.00

Budget Funding Year(s): 2018/19 Start Date: 4/1/2019 End Date: 12/31/2019
(must match resolution)

Funding Source:

Tax Aid: \$ 28,000.00

State Aid: _____

Federal Aid: _____

Other: _____

Bond Act: WCC80/ Cash to Capital

Contractor Federal I.D. No./

Social Security No.: _____

Vendor No.: _____

Encumbrance No.: _____

WCC-80

Proposal for Engineering Services
Electric Car Charging Station Study

On November 18, 2018, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on December 14, 2018.

Consultant Qualification List

Ranking

Current Solutions Professional Engineering,
Estimating & Consulting, PC
636 North Broadway,
White Plains, NY 10603
RFP Quotation: \$28,000.00

1

LynStaar Engineering, P.C.
12 Water Street
Suite 202
White Plains, NY 10601
RFP Quotation: \$28,500.00

2

D&B Engineers & Architects
4 West Red Oak Lane, Suite 315
White Plains, NY 10604
RFP Quotation: No Bid

N/A