

67643

Date: February 4, 2019

To: Honorable Members of the Board of Acquisition and Contract

From: Kevin M. McGuire, Commissioner Marguerite Beirne
Department of Social Services Chief Information Officer

RE: **Authority to amend an agreement with Accuity Asset Verification Services (“AVS”) for the provision of bank clearances to ensure integrity in resource-based Department of Social Services cases, in order to exercise the first of three one-year options to renew for the period January 1, 2019 through December 31, 2019, in an amount not to exceed \$227,547, bringing the total contract amount not to exceed to of \$455,094.**

The County of Westchester (the “County”) issued a Request for Proposals (“RFP”) on September 8, 2017 for Asset Verification Services and, with the approval of your Honorable Board on March 1, 2018, entered into an Agreement with Accuity Asset Verification Services (“AVS”) for the term January 1, 2018 through December 31, 2018 in an amount not to exceed \$227,547 (the “Agreement”), with three one-year options for the County to renew upon the same price, terms and conditions.

Authority is now respectfully requested for the County to amend its Agreement with AVS in order to exercise the first of three one-year renewal options. AVS will continue to provide bank clearances to ensure integrity in resource-based Department of Social Services (“Department”) cases. The Agreement will be renewed for the period January 1, 2019 through December 31, 2019, in an amount not to exceed \$227,547, which will increase the total contract not to exceed amount to \$455,094.

The services to be provided pursuant to the proposed agreement will aid in uncovering fraud in resource-based cases and will expedite the bank clearance process for those eligible for Department services. The proposed agreement will continue to provide automated efficiency to the workflow associated with processing the information required for the County to make a financial determination of eligibility. All other terms and conditions of the Agreement shall remain in full force and effect.

I recommend for your favorable consideration the annexed proposed Resolution.
KMM/MB/di

RESOLUTION

Upon a communication from the Commissioner of Social Services and the Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester (“the County”) is hereby authorized to amend its agreement with Accuity Asset Verification Services (“AVS”), pursuant to which AVS will continue to provide bank clearances to ensure integrity in resource-based Department of Social Services (“Department”) cases, in order to exercise the first of three one-year options and renew the agreement for one year commencing January 1, 2019 through December 31, 2019, in an amount not to exceed \$227,547, increasing the total contract amount to an amount not to exceed \$455,094; and be it further

RESOLVED, that all other terms and conditions of the original agreement with AVS shall remain in full force and effect; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized and empowered to execute all documents and to take all action necessary to accomplish the purposes hereof.

Original Agreement \$227,547
 First Option 227,547
 TOTAL \$455,094

Account to be Charged/credited	Year	Fund	Dept.	Major Program Program & Phase Or Unit	Object/ Sub Object	Trust Account	Activity	Dollars
	2019	101	22	4000	4420			\$ 227,547

Budget Funding Year(s): 2019 Start Date 1/1/19 End Date 12/31/19

	Tax Dollars	45 %
	State Aid	21 %
	Federal Aid	34 %
	Other	N/A
<u>\$227,547</u>		
(Must match resolution)		

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/07/2019 - LISA MRIJAJ, SECRETARY