

**67451**

**DATE:** January 28, 2019

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to exercise the fifth of its five options to renew an agreement with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners to provide Volunteer Recruitment and Recognition services in an amount not to exceed amount \$25,000 in County Tax Dollars, payable pursuant to an approved budget for the program period January 1, 2019 through December 31, 2019 (the "Fifth Amendment").

---

By resolution approved on March 20, 2014 (the "March 20<sup>th</sup> Resolution") your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Volunteer Recruitment and Recognition services (the "Program") for an amount not to exceed \$20,000 in County funds to be paid pursuant to an approved budget, for the program period January 1, 2014 through December 31, 2014, with the County having the sole option to renew the Agreement with the Contractor for up to five (5) additional one-year periods, subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter, by resolution approved on April 23, 2015 (the "April 23<sup>rd</sup> Resolution") your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the first renewal option for the provision of the Program in an amount not to exceed \$25,000 in County tax dollars, payable pursuant to an approved budget, for the program period January 1, 2015 through December 31, 2015 (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on June 02, 2016 (the "June 2<sup>nd</sup> Resolution") your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the second renewal option for the provision of the Program in an amount not to exceed \$25,000 in County tax dollars, payable pursuant to an approved

budget, for the program period January 1, 2016 through December 31, 2016 (the "Second Amendment"). The Second Amendment was subsequently executed.

Thereafter, by resolution approved on February 20, 2017 (the "February 20<sup>th</sup> Resolution") your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the third renewal option for the provision of the Program in an amount not to exceed \$25,000 in County tax dollars, payable pursuant to an approved budget, for the program period January 1, 2017 through December 31, 2017 (the "Third Amendment"). The Third Amendment was subsequently executed.

Thereafter, by resolution approved on February 22, 2018 (the "February 22<sup>nd</sup> Resolution") your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the third renewal option for the provision of the Program in an amount not to exceed \$25,000 in County tax dollars, payable pursuant to an approved budget, for the program period January 1, 2018 through December 31, 2018 (the "Fourth Amendment"). The Fourth Amendment was subsequently executed.

The County now seeks the approval of your Honorable Board to amend the agreement with the Contractor in order to exercise the fifth of the County's five options to renew the Agreement with the Contractor in an amount not to exceed \$25,000 in County tax dollars, payable pursuant to an approved budget for the program period commencing on January 1, 2019 through December 31, 2019 (the "Fifth Amendment").

During the past program year, about 243 volunteers were recruited and recognized.

Except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement, as amended, shall remain in full force and effect.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/

**RESOLUTION**

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to amend an agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") in order to exercise the fifth of its five options to renew the Agreement with the Contractor to provide Volunteer Recruitment and Recognition services (the "Program") for the program period January 1, 2019 through December 31, 2019 in an amount not to exceed \$25,000 in County Tax Dollars, payable pursuant to an approved budget; and be it further

**RESOLVED,** that except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement, as amended, shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION, SECRETARY

Original Agreement: \$20,000  
 First Amendment: \$25,000  
 Second Amendment: \$25,000  
 Third Amendment: \$25,000  
 Fourth Amendment: \$25,000  
 Fifth Amendment: \$25,000

Total: \$145,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686U	4380	T686	\$25,000
Budget Funding Year(s) (must match resolution)	2019		Start Date	1/1/19	End Date	12/31/19
Funding Source	Tax Dollars		<u>\$25,000</u>			
<u>\$25,000</u> (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACTS 01/21/2019 - LISA MRIJAJ, SECRETARY