

67435

DATE: January 28, 2019

TO: Board of Acquisition and Contract

FROM: Thomas A. Gleason
Acting Commissioner-Sheriff of Public Safety

RE: Authority to exercise an option to renew an agreement with Government Payment Service, Inc. for use of its remote credit/debit card pay system for an additional five (5) year term commencing on April 1, 2019 and continuing through March 31, 2024, at no cost to the County.

By resolution approved on March 20, 2014 (the “March 20th Resolution”), your Honorable Board authorized the County of Westchester (the “County”), acting by and through its Department of Public Safety (the “Department”), to enter into an agreement (the “Agreement”) with Government Payment Service, Inc. (“GPS”), whereby GPS would offer its remote pay system to those individuals who wish to pay, via debit or credit card, fines or fees issued by the Westchester County Taxi & Limousine Commission (“WCTLC”), the STOP-DWI program, or payments for law enforcement personnel attending classes at the Police Academy, with all fees concerning the transactions to be paid by the credit card or debit card holder directly to GPS, with no cost to the County, for an initial term commencing upon execution of the Agreement and continuing for a period of five (5) years thereafter (the “Initial Term”). The March 20th Resolution further provided that upon the expiration of the Initial Term, the County, at its sole option, could renew the Agreement for an additional five (5) year term on the same terms and conditions as the Initial Term. The Agreement was executed on April 1, 2014.

The Initial Term of the Agreement is due to expire on March 31, 2019. Given the tremendous success of this program, the Department desires to exercise its option to renew the Agreement for an additional five (5) year term. Accordingly, authority is requested for the County, through the Department, to exercise its option to renew the Agreement with GPS for use of its remote credit/debit card pay system for an additional five (5) year term commencing on April 1, 2019 and continuing through March 31, 2024, at no cost to the County.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect upon the parties.

The goals and objectives of this Agreement are to provide an additional method of payment for those individuals who are required to pay fines or fees issued by the WCTLTC, or the STOP-DWI program. In addition, the Agreement will allow for payments by law enforcement personnel attending classes at the Police Academy, in addition to any other County departments that may be added to the Agreement at a later date.

This Agreement is in the best interest of the County as it will offer an additional method of payment of fines or fees. Historically, payments were limited to cash only and as such, a number of individuals required to pay fines or fees failed to do so. By offering an alternate payment method, the County is more likely to receive payment.

The performance of this agreement will be tracked and monitored by the WCTLTC and by the STOP-DWI program. Both WCTLTC and STOP-DWI shall evaluate the success of this program by analyzing a year-end report that will record the number of credit card transactions and the amount of fines collected as compared to other types of transactions.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(b) thereof.

A Resolution for your consideration is annexed hereto. I recommend your favorable consideration of the annexed proposed Resolution.

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Attachment

APPROVED BOARD OF ACQUISITION & CONTRACTS - 02/21/2019 - TAG/CS/jpg, SECRETARY

RESOLUTION

Upon a communication from the Acting Commissioner of Public Safety, be it hereby

RESOLVED, that the County of Westchester (“County”), acting by and through its Department of Public Safety, is authorized to exercise an option to renew an agreement (the “Agreement”) with Government Payment Service, Inc. (“GPS”) for use of its remote credit/debit card pay system to enable those individuals who wish to pay, via debit or credit card, fines or fees issued by the Westchester County Taxi & Limousine Commission, the Stop-DWI program or payments for law enforcement personnel attending classes at the Police Academy, the ability to do so, by extending the term of the Agreement for an additional five (5) year period commencing on April 1, 2019 and continuing through March 31, 2024, at no cost to the County; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect upon the parties; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

| Account to be Charged/credited | Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars |
|--------------------------------|------|------|--|--------------------|---------------|---------|
| N/A | | | | | | N/A |
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Budget Funding Year(s) _____ Start Date _____ End Date _____
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
 \$ N/A Federal Aid _____
 (must match resolution) Other _____