

67309

TO: Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

Gary A. Friedman, Esq.
Director of Real Estate

DATE: January 22, 2019

SUBJECT: Authority for the County of Westchester to enter into a lease agreement with Seasafe Aero Services, Inc. for approximately 2,800 square feet of space in Building 4 at Westchester County Airport, from December 1, 2018 through November 30, 2019, for monthly rent of \$4,799.00 and a monthly permit fee of \$200.00.
(Lease Agreement No. WCA 19001)

Authority of your Honorable Board is requested for the County of Westchester ("County") to enter into a lease agreement with Seasafe Aero Services, Inc. ("Seasafe") for approximately 2,800 square feet of space in Building 4 at Westchester County Airport ("Airport"). The term of the lease will be from December 1, 2018 through November 30, 2019, and the monthly rent will be \$4,799.00. Seasafe will also pay a monthly permit fee of \$200.00.

Seasafe has been a tenant at the Airport for many years. It provides maintenance services for airline vehicles and ground handling equipment. This agreement will be monitored by Airport administration.

This lease agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(b) thereof.

I recommend approval of the attached proposed Resolution.

HJG/GAF/DLV/dv

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation and the Director of Real Estate, it is hereby

RESOLVED, that the County of Westchester is authorized to enter into a lease agreement with Seasafe Aero Services, Inc. ("Seasafe") for approximately 2,800 square feet of space in Building 4 at Westchester County Airport; and be it further

RESOLVED, that the term of the lease shall be from December 1, 2018 through November 30, 2019, and the monthly rent shall be \$4,799.00. Seasafe shall also pay a monthly permit fee of \$200.00; and be it further

RESOLVED, that the County Executive, or his duly appointed designee be, and hereby is, authorized to execute such documents and take such actions as may be necessary and appropriate to effect the purposes hereof.

Lease Agreement No. WCA 19001

| Account to be Charged/Credited | | | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars |
|--------------------------------|------|-------|--|--------------------|---------------|-------------|
| | Fund | Dept. | | | | |
| | 161 | 44 | 4110 | 9096-01 | | \$57,588.00 |
| | 161 | 44 | 4110 | 9096-03 | | \$ 2,400.00 |
| | | | | | | |

Budget Funding Year(s): 2018-2019 Start Date: 12/01/2018 End Date: 11/30/2019
 (must match resolution)

Funding Source: Tax Dollars _____
 State Aid _____
 Federal Aid _____
\$59,988.00 Other Airport Special Revenue Fund
 (must match resolution)