



Westchester Community College

State University of New York

67130

January 11, 2019

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: Authority to enter into an agreement with the University of Cambridge
Institute of Continuing Education for a summer study abroad program.

The University of Cambridge in the United Kingdom (“Cambridge”), has for over 90 years offered summer programs to international students in a number of different disciplines. Honors students from Westchester Community College (the “College”) have been participating in these programs for more than fifteen (15) years. The students pay the tuition and fees directly to Cambridge and there is no cost to the College.

Attached is a resolution that would authorize the County of Westchester (“County”) acting by and through the Westchester Community College (“College”) to enter into an agreement with The Chancellors, Masters and Scholars of the University of Cambridge, acting by and through the University of Cambridge Institute of Continuing Education for a summer study abroad program. There will be no cost to the College, but the College will indemnify Cambridge for any third party claims relating to the College’s participation in the program. The term of the agreement will commence upon execution and expire at the end of the international summer program, August 31, 2019.

This agreement is exempt from the operation of the Westchester County Procurement Policy pursuant to Section 3(a)(ix) therein.

I believe that it is in the best interest of the College to enter into this agreement; and I therefore, recommend that you act favorably on the annexed proposed resolution.

BSM/jpi
Attachment

RESOLUTION

Upon a communication from the President of Westchester Community College be it hereby

RESOLVED, that the County of Westchester, acting by and through Westchester Community College (the “College”), is hereby authorized to enter into an agreement, commencing upon execution and continuing through August 31, 2019, with The Chancellors, Masters and Scholars of the University of Cambridge, acting by and through the University of Cambridge Institute of Continuing Education (“Cambridge”) for a summer study abroad program; and be it further

RESOLVED, there will be no cost to the College, but the College will indemnify Cambridge for any third party claims relating to the College’s participation in the program; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
N/A						

Budget Funding Year(s) (must match resolution) Start Date: Upon Exec End Date: 8/31/2019

Funding Source: Tax Dollars _____ Contractor Federal I.D. No./ Social Security No.:

State Aid _____

_____ Federal Aid _____ Vendor No.:

(must match resolution) Other _____ Encumbrance No.: _____