

**67102**

DATE: January 10, 2019

TO: The Honorable Board of Acquisition and Contract

FROM: Thomas A. Gleason  
Acting Commissioner-Sheriff of Public Safety

Re: Resolution authorizing the County of Westchester, acting by and through its Department of Public Safety, to enter into an agreement with Oklahoma State University, to provide a forty (40) hour instruction course in Forensic Ordnance Identification and Recognition to bomb technicians, for an amount not to exceed \$60,000.00, to be funded with FY2017 Bomb Squad Initiative federal grant funds, for a term commencing on January 1, 2019 and terminating on December 31, 2019

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Attached for your consideration is a proposed resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Public Safety (the "Department"), to enter into an agreement ("Agreement") with Oklahoma State University ("University") to provide training on Forensic Ordnance Identification and Recognition to the Department's Hazardous Devices Unit ("Department Unit") bomb technicians, for an amount not-to-exceed \$60,000.00, to be paid with FY2017 Bomb Squad Initiative federal grant funds. The term of the Agreement shall commence on January 1, 2019 and terminate on December 31, 2019. The training course shall commence at a date, time and location to be agreed upon by the Department and the University.

This training course in Forensic Ordnance Identification and Recognition will be a forty (40) hour, five (5) day training course, identical to the Forensic Ordnance Identification and Recognition course offered for advanced credit at the University. Under the Agreement, the University will provide one (1) iteration of their forty (40) hours training course in ordnance recognition and response to the Department Unit's bomb technicians for an amount not to exceed \$60,000.00, which shall be paid to the University upon the University's presentation to the Department of an invoice and completion of the instruction course.

The Agreement's goals and objectives shall serve a public purpose by providing the County, specifically the Department Unit's bomb technicians with training to maintain and further improve the County's ability to prevent and respond to hazardous incidents throughout the County.

The Agreement is in the County's best interest regarding public safety as federal grant funds will be utilized to pay for the aforementioned training services to the Department Unit's bomb

technicians which will allow the County to continue to improve its ability to protect residents from hazardous incidents without fiscal impact directly to the County.

The Department Unit shall track and monitor the Agreement's effectiveness by participating in bomb identification and recognition training and exercises and measuring the required performance standards.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xi) thereof. In accordance with applicable federal procurement rules this procurement qualifies as a "sole source" procurement. This instruction course was developed by the University and the University is the only provider of this one-week (40 hours) ordnance identification and recognition course and no other course of this type currently exists. In addition, approval from the New York State Homeland Security and Emergency Services Department has already been obtained to "sole-source" this procurement and finance said procurement with already allocated federal grant funding.

Accordingly, authority is respectfully requested from your Honorable Board for the County to enter into the Agreement.

TAG/cg/cmc  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/17/2019 - ISAMIRIJAJ, SECRETARY

**RESOLUTION**

Upon a communication from Thomas A. Gleason, the Acting Commissioner-Sheriff of Public Safety, it is hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Public Safety, is authorized to enter into an agreement (the "Agreement") with Oklahoma State University to provide training in Forensic Ordnance Identification and Recognition to the Department's Hazardous Devices Unit bomb technicians, in an amount not to exceed Sixty Thousand and 00/100 Dollars (\$60,000.00), to be funded from the FY2017 Bomb Squad Initiative federal grant funds, for a term commencing on January 1, 2019 and terminating on December 31, 2019; and be it further

**RESOLVED**, that the County Executive or his/her duly authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Revenue	Fund	Dept	Major Program, Program & Phase or Unit	Revenue	Trust Account	Dollars
	263	38	540T	9853	T540	60,000

Budget Funding Year(s) 2019 Start Date: January 1, 2019 End Date: December 31, 2019

Funding Source      Tax Dollars:  
                                  State Aid:  
\$60,000.00      Federal Aid: \$60,000 (Fed Pass Thru)  
 (must match resolution)      Other:

APPROVED BOARD OF ACQUISITION & CONTRACTS 02/07/2019 JASON M. HARRIS, SECRETARY