

67083

DATE: January 8, 2019

TO: Board of Acquisition and Contract

FROM: Joseph K. Spano
Commissioner of Correction

RE: **Resolution authorizing the County Of Westchester to amend an agreement with Public Safety Psychology, PLLC for psychological testing of correction officer candidates for a term commencing on January 1, 2015 and expiring December 31, 2015 with the County reserving four (4) one (1) year options to renew the agreement, by exercising the fourth and final renewal option thereunder to extend the term of the agreement from January 1, 2019 through December 31, 2019 and by increasing the not-to-exceed amount of the agreement by \$41,000 to a new total of \$225,000.**

On November 20, 2014, your Honorable Board approved a Resolution authorizing the County of Westchester ("County") acting by and through its Department of correction ("Department") to enter into an agreement with Public Safety Psychology, PLLC, for psychological testing of correction officer candidates commencing January 1, 2015 and expiring December 31, 2015, for a not-to-exceed amount of \$41,000, subject to County renewal for up to four (4) one (1) year periods (the "Agreement"). The Agreement was subsequently executed.

Thereafter, on August 12, 2015, your Honorable Board approved a Resolution authorizing the County to amend the Agreement by increasing the amount payable by \$20,000 to a new total amount not to exceed \$61,000 (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, on May 26, 2016 your Honorable Board approved a Resolution authorizing the County to further amend the Agreement to exercise the County's first renewal option thereunder for the period from January 1, 2016 through December 31, 2016, and to increase the aggregate not to exceed amount over the contract term by \$41,000 to a new total amount not to exceed \$102,000, payable pursuant to an approved budget (the "Second Amendment"). The Second Amendment was subsequently executed.

Thereafter, on December 8, 2016 your Honorable Board approved a Resolution authorizing the County to further amend the Agreement to exercise the County's second renewal option

thereunder for the period from January 1, 2017 through December 31, 2017 and to increase the aggregate not to exceed amount over the contract term by \$41,000 to a new total amount not to exceed \$143,000, payable pursuant to an approved budget (the "Third Amendment"). The Third Amendment was subsequently executed.

Thereafter, on October 19, 2017 your Honorable Board approved a Resolution authorizing the County to further amend the Agreement to exercise the County's third renewal option thereunder for the period from January 1, 2018 through December 31, 2018, and to increase the aggregate not to exceed amount over the contract term by \$41,000 to a new total amount not to exceed \$184,000, payable pursuant to an approved budget (the "Fourth Amendment"). The Fourth Amendment was subsequently executed.

Authority is now requested for the County to exercise its fourth and final renewal option by extending the term of the Agreement for an additional one-year period, from January 1, 2019 through December 31, 2019, and by increasing the not-to-exceed amount of the Agreement by an additional \$41,000 to a new total of \$225,000.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) viii of the Policy.

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect.

The goals and objectives of this agreement are to effectively and comprehensively screen potential correction officer candidates for psychological suitability prior to offering employment at the Department. Through a multi-year contract, the Department will benefit from continuity with a vendor that will be familiar with the Department's expectations concerning its workforce.

The goals will be tracked by direct contact between the Special Investigations Unit and the vendor, spot checks of the screening process (i.e. ensuring that candidates are examined for the full duration of time required under the contract), firsthand review of all final reports and invoices generated by vendor by Special Assistant to Commissioner.

The public purpose is to ensure that the Department successfully screens all candidates in an effort to ensure that it is offering employment to individuals who are psychologically suited for working in a correctional setting.

Accordingly, approval of the attached resolution is most respectfully requested.

JKS/SG/jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester (“County”), acting by and through its Department of Correction, is hereby authorized to amend an agreement with Public Safety Psychology, PLLC for psychological testing of correction officer candidates for a term commencing on January 1, 2015 and expiring December 31, 2015, for a not-to-exceed amount of \$61,000 with the County reserving an option to renew the agreement for up to four (4) additional one (1) year periods (the “Agreement”), by exercising the County’s fourth and final renewal option and thereby extending the term of the Agreement for the period from January 1, 2019 through December 31, 2019, and increasing the aggregate not to exceed amount over the contract term by an additional \$41,000 to a new total amount not to exceed \$225,000, payable pursuant to an approved budget; and be it further

RESOLVED that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	35	1000	4380		41,000

Budget Funding Year(s) 2019 Start Date 01/01/2019 End Date 12/31/2019
 (must match resolution)

Funding Source Tax Dollars \$41,000
 State Aid _____
 \$ 41,000 Federal Aid _____
 (must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION / PCA MANAGER SECRETARY