



Department of Emergency Services

Memorandum

67049

TO: Board of Acquisition and Contract

FROM: John M. Cullen  
Commissioner of Emergency Services

DATE: January 7, 2019

SUBJECT: **Authorization to enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services to accept \$357,464 in grant funding under the FY18 Local Emergency Management Performance Grant Program for the period from October 1, 2017 through September 30, 2019 with the County contributing a 50% matching share of \$357,464.**

Authorization is requested for the County of Westchester ("County"), acting by and through its Department of Emergency Services ("Department"), to enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services ("DHSES") to accept Federal funds through the Federal Emergency Management Agency under the FY18 Local Emergency Management Performance Grant ("LEMPG") Program. Proceeds from the grant will be used by the Department to pay the salaries of County Emergency Management Personnel directly related to Emergency Management, Recovery, and Hazard Mitigation planning and community response team oversight, lease expense of the Westchester County EOC and OEM offices and a tabletop exercise for County and local officials. The Emergency Management Personnel develop and maintain emergency plans; facilitate and attend state and County sponsored training; and design and participate in drills and exercises. During response, the Emergency Management Personnel assist in saving lives by staffing the County EOC for incidents such as Hurricane Sandy; facilitating information sharing and situational awareness across local, County, and non-governmental partners; managing county logistics assistance; and supporting mass care and shelter operations. During recovery, the Emergency Management Personnel work with local municipalities, County government, New York State and FEMA to assess damage and facilitate restoration efforts and support whole community efforts to assist citizens' in their short term needs such as food, water, clothing, and temporary housing.

The grant is for the period from October 1, 2017 through September 30, 2019, in a total amount not to exceed \$357,464. Under the terms of the grant, the County is required to contribute a 50% matching share of \$357,464 in the form of cash and in-kind services (personnel and fringe expenses for services related to emergency management, including mitigation, preparedness, response and recovery, lease expense of the Westchester County EOC and OEM offices and a tabletop exercise for County and local officials).

This grant agreement serves the public's best interest as it will enhance emergency preparedness and thereby preserve the health, safety and general welfare of County residents. The goals and objectives of this program are to sustain the County's emergency preparedness program by providing emergency plans, training, exercises and compliance with the National Incident Management System/Incident Command System. In addition, this program plays an important role in the implementation of Presidential Policy Directive 8 (PPD-8) by supporting the development and sustainment of core capabilities. Core capabilities are essential for the execution of each of the five mission areas outlined in the National Preparedness Goal (NPG). The development and sustainment of these core capabilities are not exclusive to any single level of government or organization, but rather require the combined effort of the whole community. The FY2018 LEMPG Program supports all core capabilities in the prevention, protection, mitigation, response, and recovery mission areas based on allowable costs. The Department will be able to monitor the effectiveness of this effort through a series of performance measures required by DHSES.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

In view of the importance of this program, I recommend approval of the attached resolution.

JMC/jpg

APPROVED BOARD OF ACQUISITION & CONTRACTS 01/31/2018 LEMPG SECRET

## RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

**RESOLVED**, that the County of Westchester (“County”), acting by and through its Department of Emergency Services, is authorized to enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services (“DHSES”) to accept Federal funds through the Federal Emergency Management Agency under the FY18 Local Emergency Management Performance Grant Program to assist the County in its efforts to sustain its emergency preparedness program for the period from October 1, 2017 through September 30, 2019, for a total amount not to exceed \$357,464, with the County contributing a 50% matching share of \$357,464 in the form of cash and in-kind services (personnel and fringe expenses for services related to emergency management, including mitigation, preparedness, response and recovery, lease expense of the Westchester County EOC and OEM offices and a tabletop exercise for County and local officials); and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars	
	101	20	1000	1010		8000	\$102,203	2018
	101	20	1000	1010		8000	\$27,029	2019
	101	20	1000	1650		8000	\$15,810	2018
	101	20	1000	1650		8000	\$4,342	2019
	101	20	1000	1651		8000	\$7,703	2018
	101	20	1000	1651		8000	\$2,001	2019
	101	20	1000	1680		8000	\$32,181	2018
	101	20	1000	1680		8000	\$28,034	2019
	101	20	1000	4380		8000	\$15,000	2019
	101	20	1000	5280		8000	\$40,335	2018
	101	20	1000	5280		8000	\$82,826	2019
	101	20	1000	9818		8000	\$198,232	2018
	101	20	1000	9818		8000	\$159,232	2019

(Expense objects are County operating in Kind services.)

Budget Funding Year(s) 2017-2019 Start Date 10/01/17 End Date 9/30/19  
 (must match resolution)

Funding Source Tax Dollars \$357,464  
 State Aid \_\_\_\_\_  
\$714,928 Federal Aid \$357,464  
 (must match resolution) Other \_\_\_\_\_