



Westchester Community College

State University of New York

67000

TO: Board of Acquisition and Contract
FROM: Dr. Belinda Miles
President, Westchester Community College
DATE: January 3, 2019
SUBJECT: Resolution to Reject All Bids and Re-Advertise
Contract No. WCC-18-539
Peekskill Janitorial Services
Westchester Community College
Valhalla, New York

On January 2, 2019, three (3) bids were received and opened for Contract No. WCC-18-539 for Peekskill Janitorial Services, Westchester Community College, Valhalla, New York.

The two (2) apparent low bids were deemed non-responsive since they did not include bid bonds as required under the bid specifications. The sole responsive bid that was received was significantly over budget. Accordingly, the scope of the work will be adjusted to reflect budgetary constraints.

Therefore, it is respectfully requested that the sole responsive bid be rejected and the contract be re-advertised as Contract No. WCC-18-539-Rev.

RESOLUTION

CONTRACT NO. WCC-18-539-REV

Upon communication from the President, Westchester Community College,

WHEREAS, on January 2, 2019, three (3) bids were received and opened for Contract No. WCC-18-539 for Peekskill Janitorial Services, Westchester Community College, Valhalla, New York; and

WHEREAS, upon review of the bids, the two (2) apparent low bids were deemed non-responsive since they did not include bid bonds as required under the bid specifications; and

WHEREAS, the sole responsive bid was significantly over budget. The scope of the work will be adjusted to reflect budgetary constraints; and

WHEREAS, it is requested that the sole responsive bid received for Contract No. WCC-18-539 be rejected and that Contract No. WCC-18-539 be re-advertised as Contract No. WCC-18-539-Rev for Peekskill Janitorial Services, Westchester Community College Valhalla, New York

NOW, THEREFORE, BE IT

RESOLVED, that it is in the best interest of the County of Westchester ("County") that all bids for Contract No. WCC-18-539, Peekskill Janitorial Services, Westchester Community College, Valhalla, New York be and are hereby rejected and that Contract No. WCC-18-539 be re-advertised as Contract No. WCC-18-539-Rev for Peekskill Janitorial Services, Westchester Community College, Valhalla, New York; and be it further

RESOLVED, that in lieu of a performance and payment bond, adequate and sufficient security for the faithful performance of this contract shall be the retainage of by the County of ten percent (10%) of all payments to the contractor for work completed. Upon the conclusion of each one (1) year period during the term of this Agreement, the contractor may request the release of said annual retainage upon the successful completion of all required work during that one (1) year period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (SOUTHERN EDITION)

Account to be
Charged/Credited

Account to be
Charged/Credited

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
	010	34	8191	4380		

Budget Funding Year(s) 2018/2019 Start Date 09/01/19 End Date 8/31/22
(must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
Social Security No.: _____
State Aid: _____
Federal Aid: _____ Vendor No.: _____
Other: _____ Encumbrance No.: _____

RESOLUTION

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/31/2019 - LISA MRIJAJ, SECRETARY