

ID #66805

Date: December 19, 2018

To: Board of Acquisition and Contract

From: Honorable Benjamin Boykin II, Chairman
Westchester County Board of Legislators

Re: Authority to enter into an agreement with Granicus, LLC to provide hardware and software to stream meetings for the Board of Legislators, for a term from January 1, 2019 through December 31, 2019, for an amount not-to-exceed \$32,335.00 payable pursuant to an approved budget, and subject to renewal at the County's option for up to two (2) one (1) year periods.

Authority of your Honorable Board is requested for the County of Westchester ("County") to enter into an agreement with Granicus, LLC ("Granicus") to provide hardware and software to stream meetings for the Board of Legislators, for a term from January 1, 2019 through December 31, 2019, for an amount not-to-exceed \$32,335.00 payable pursuant to an approved budget. The agreement would be subject to renewal at the County's option for up to two (2) one (1) year periods. In the event the County exercises the renewal options, the County would pay Granicus an amount not to exceed \$26,960.00 and \$27,499.20, respectively, subject to appropriation.

A separate Resolution is being submitted to your Honorable Board this date to grant an exemption from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof.

The goals and objectives of this agreement are to help the Board of Legislators conduct its business in the most transparent way possible and provide online access to public meetings.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

BB/DLV/dv

RESOLUTION

Upon a communication from the Chair of the Board of Legislators, be it hereby

RESOLVED, that the County of Westchester ("County") is hereby authorized to enter into an agreement with Granicus, LLC ("Granicus") to provide hardware and software to stream meetings for the Board of Legislators, for a term from January 1, 2019 through December 31, 2019, for an amount not-to-exceed \$32,335.00 payable pursuant to an approved budget. The agreement would be subject to renewal at the County's option for up to two (2) one (1) year periods. In the event the County exercises the renewal options, the County would pay Granicus an amount not to exceed \$26,960.00 and \$27,499.20, respectively, subject to appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the agreement shall provide that the County shall defend, indemnify, and hold Granicus harmless from and against any claims, and shall pay all losses, to the extent arising out of or related to: (a) the County's (or that of anyone authorized by the County or using logins or passwords assigned to the County) use or modification of any Granicus products and services; (b) any County content; or (c) the County's violation of applicable law; and be it further

RESOLVED, that the Chair of the Board of Legislators or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be

Fund	Dept	Major Program,	Object/ Sub	Trust	Dollars
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Charged/credited

		Program & Phase Or Unit	Object	Account	
101	10	1000	4380		\$32,335

Budget Funding Year(s) 2019 Start Date 1/1/2019 End Date 12/31/2019

(must match resolution)

Funding Source Tax Dollars \$32,335

State Aid _____

\$ 32,335 Federal Aid _____

(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACTS - 12/20/2018 - JOAN COCCIPARDI, SECRETARY