



Robert P. Astorino
County Executive

Anthony W. Sutton
Commissioner

John E. Jackson
Deputy Commissioner

The Westchester County
Department of Emergency Services

January 4, 2010

To: Board of Acquisition and Contract

From: Anthony W. Sutton
Commissioner of Emergency Services

Re: Authority to enter into (i) a Grant Agreement with the New York State Office of Homeland Security (“NYSOHS”); (ii) a Memorandum of Agreement with the City of New York and Putnam County; and (iii) a Memorandum of Agreement with the City of New York; all in order to receive funding from NYSOHS under the FY09 Companion Animal Sheltering Equipment (“CASE”) grant program.

Authority is requested for the County of Westchester (the “County”), acting by and through the Department of Emergency Services (the “Department”), to enter into a Grant Agreement with the New York State Office of Homeland Security (“NYSOHS”) and two Memorandums of Agreement (“MOA”)s in order to receive funding from the New York State Office of Homeland Security (“NYSOHS”) under the FY09 Companion Animal Sheltering Equipment (“CASE”) grant program. NYSOHS solicited applications for up to \$50,000 of \$250,000 in federal State Homeland Security Program funding made available to develop regional capabilities to provide temporary emergency sheltering for pets and companion animals during emergencies and disasters.

Pursuant to the CASE grant program, NYSOHS will only provide funding to municipalities that partner with one or more other municipalities when applying. The County is partnering with the City of New York (“NYC”) and Putnam County for the first MOA which will be in the amount of \$35,000. The County will receive the funds and administer the grant. The second MOA will be with NYC in an amount of \$25,000. This grant will be administered by NYC. The funding will be utilized to purchase pet sheltering equipment and to support planning, training and exercise activities associated with animal sheltering. The agreements will commence upon execution and will expire August 30, 2012.



Pursuant to the proposed agreements, the Department shall utilize the funds to enhance the capabilities of County Animal Response Team (“CART”) to provide for the evacuation, sheltering, and transportation of pets and companion animals before, during, and after emergencies.

The goal and objective of this agreement is to better prepare CART to react in emergency situations. The Department will be able to monitor the effectiveness of this effort through a series of performance measures required by NYSOHS. The protocols and training provided will enhance the safety and security of Westchester County residents.

Act #234-09, approved by the Westchester County Board of Legislators on December 21, 2009, authorized the County to enter into the MOA with Putnam and New York City. Act # 235-09, approved by the Westchester County Board of Legislators on December 21, 2009, authorized the County to enter into the MOA with New York City.

Attached for your approval is an appropriate resolution.

AWS/rpc

APPROVED BOARD OF ACQUISITION & CONTRACT - 1-21-2010 - JOMARY VIERA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

RESOLVED, that the County of Westchester is authorized to enter into (i) a Grant Agreement with the New York State Office of Homeland Security (“NYSOHS”); (ii) a Memorandum of Agreement with the City of New York and Putnam County; and (iii) a Memorandum of Agreement with the City of New York; all in order to receive funding from NYSOHS under the FY09 Companion Animal Sheltering Equipment (“CASE”) grant program; and be it further

RESOLVED, that pursuant to the Grant Agreement, NYSOHS will provide \$60,000 under the FY09 Companion Animal Sheltering Equipment (“CASE”) grant program; and be it further

RESOLVED, that pursuant to the Memorandum of Agreement with the City of New York and Putnam County, which will be in the amount of \$35,000, the County will administer the grant; and be it further

RESOLVED, that pursuant to the Memorandum of Agreement with the City of New York, which will be in an amount of \$25,000, the grant will be administered by NYC.

RESOLVED, that the agreements will commence upon execution and will expire August 30, 2012 and the funds shall be expended pursuant to an approved budget; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACTS 21-2010 MARY VIEIRA SECRETARY

Account to be charged/credited

Fund	Agency	Capital Project or Org	Object/ Sub Object	Trust Account	Activity	Dollars
263	20	018J	9853	T018	8000	\$35,000

Budget Funding Year(s) 2009-2010 Start Date upon execution End Date 8/30/2012
(must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$ 35,000 Federal Aid \$35,000
(must match resolution)

Other _____

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