

66552

TO: Honorable Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Environmental Facilities

DATE: December 10, 2018

SUBJECT: Authority for the County of Westchester to enter into an agreement with PS&S Engineering to provide storm water sampling, inspections and reporting for the Brockway Place Transfer Station, South Columbus Avenue Transfer Station, and Thruway Transfer Station, for a term from January 1, 2019 through December 31, 2019, with up to two one-year renewals

In accordance with the County Procurement Policy, the Department of Environmental Facilities (the "Department") conducted a Request for Proposals ("RFP") process in order to procure storm water sampling, inspections and reporting for the Brockway Place Transfer Station, South Columbus Avenue Transfer Station, and Thruway Transfer Station. The RFP was posted on the County website and five engineering firms submitted proposals for the Department's consideration. After reviewing the proposals, the Department ranked the firms as follows based on experience and total cost for a one year agreement and two potential renewals:

1. PS&S Engineers \$46,400.00
2. D&B Engineers \$48,000.00
3. Cornerstone \$48,035.00
4. Barton & Loguidice \$52,575.00
5. Zion Environmental \$63,000.00

Authority of your Honorable Board is requested for the County of Westchester to enter into an agreement with PS&S Engineers, One Larkin Place, 2nd Floor, Yonkers New York 10701, to provide storm water sampling, inspections and reporting for the Brockway Place Transfer Station, South Columbus Avenue Transfer Station, and Thruway Transfer Station. The term of the agreement will be from January 1, 2019 through December 31, 2019, with up to two (2) one (1) year renewals at the County's sole option.

Payment will be in an amount not to exceed \$16,000.00 for the first year, payable pursuant to an approved budget. In the event the County exercises the renewal options, payment for each of those years will be in an amount not to exceed \$15,200.00. In no event will the aggregate of all years exceed \$46,400.00. This agreement will be subject to County appropriations.

The goal and objective of this agreement is to continue to monitor samples from the transfer stations to ensure compliance with all environmental regulations.

I recommend approval of the attached proposed Resolution.
VFK/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/10/2019 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Environmental Facilities, it is hereby

RESOLVED, that the County of Westchester is authorized to enter into an agreement with PS&S Engineers, One Larkin Place, 2nd Floor, Yonkers New York 10701, to provide storm water sampling, inspections and reporting for the Brockway Place Transfer Station, South Columbus Avenue Transfer Station, and Thruway Transfer Station; and be it further

RESOLVED, that the term of the agreement shall be from January 1, 2019 through December 31, 2019, with up to two (2) one (1) year renewals at the County's sole option; and be it further

RESOLVED, that payment shall be in an amount not to exceed \$16,000.00 for the first year, payable pursuant to an approved budget. In the event the County exercises the renewal options, payment for each of those years shall be in an amount not to exceed \$15,200.00. In no event shall the aggregate payment of all years exceed \$46,400.00; and be it further

RESOLVED, that this agreement shall be subject to County appropriations; and be it further

RESOLVED, that the County Executive, or his duly appointed designee be, and hereby is, authorized to execute such documents and take such actions as may be necessary and appropriate to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	251	60	7100	4420		\$16,000

Budget Funding Year(s) 2019 Start Date 1/1/19 End Date 12/31/19
(must match resolution)

Funding Source Tax Dollars \$16,000
 State Aid _____
 \$ 16,000 Federal Aid _____
 (must match resolution) Other _____